

SUBCHAPTER A—PROCEDURE AND RULES OF PRACTICE

PARTS 300–302 [RESERVED]

PART 303—APPLICATIONS, REQUESTS, SUBMITTALS, DELEGATIONS OF AUTHORITY, AND NOTICES REQUIRED TO BE FILED BY STATUTE OR REGULATION

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AUTHORITY: 12 U.S.C. 378, 1813, 1815, 1816, 1817(j), 1818, 1819 (Seventh and Tenth), 1828, 1831e, 1831o, 1831p-1; 15 U.S.C. 1607.

§ 303.0 Scope and definitions.

(a) *Scope*. This part prescribes:

(1) Where applications, requests, and notices required to be filed by statute or regulation (hereinafter, collectively, applications) should be filed;

(2) The contents of the application when the application is to be made by letter;

(3) The location where forms and instructions may be obtained when the application is to be made on a form. This part also prescribes procedures to be followed by both the FDIC and applicants during the process of consideration of an application; and

(4) Finally, this part sets forth delegations of authority by the FDIC's Board of Directors to the Director of the Division of Supervision and the Director of the Division of Compliance and Consumer Affairs, to their associate directors, to the regional directors and deputy regional directors of the Division of Supervision, and to the regional managers of the Division of Compliance and Consumer Affairs to act on certain applications and other matters pursuant to the conditions, where applicable, that limit such delegations.

(b) *Definitions*. For purposes of this part:

(1) *Corporation or FDIC*. The terms *Corporation or FDIC* shall mean the Federal Deposit Insurance Corporation.

(2) *Division or DOS*. The terms *division or DOS* shall mean the Division of Supervision, or in the event the Division of Supervision is reorganized, such successor division.

(3) *DCA*. The term *DCA* shall mean the Division of Compliance and Consumer Affairs, or in the event the Division of Compliance and Consumer Affairs is reorganized, such successor division.

(4) *Director (DOS)*. The term *Director (DOS)* shall mean the Director of the Division of Supervision, or in the event the title of Director of the Division of Supervision becomes obsolete, any official of equivalent or higher authority.

(5) *Director (DCA)*. The term *Director (DCA)* shall mean the Director of the Division of Compliance and Consumer Affairs, or in the event the title of Director of the Division of Compliance and Consumer Affairs becomes obsolete, any official of equivalent or higher authority.

(6) *Associate director.* The term *associate director* shall mean any associate director of the Division of Supervision or the Division of Compliance and Consumer Affairs, as appropriate, or in the event the title of associate director becomes obsolete, any official of equivalent authority within the respective divisions.

(7) *Regional director.* The term *regional director* shall mean any regional director of the Division of Supervision, or in the event the title of regional director becomes obsolete, any official of equivalent authority within the Division of Supervision.

(8) *Deputy regional director.* The term *deputy regional director* shall mean any deputy regional director of the Division of Supervision, or in those FDIC regions where there is no deputy regional director, an assistant regional director. In the event the title of deputy regional director or assistant regional director becomes obsolete, the term *deputy regional director* shall mean any official of equivalent authority within the same FDIC region of the Division of Supervision.

(9) *Regional manager.* The term *regional manager* shall mean any regional manager in the Division of Compliance and Consumer Affairs, or in the event the title of regional manager becomes obsolete, any official of equivalent authority within the Division of Compliance and Consumer Affairs.

(10) *Associate General Counsel for Compliance and Enforcement.* The term *Associate General Counsel for Compliance and Enforcement* shall mean the head of the Compliance and Enforcement Section of the Legal Division of the FDIC, or in the event the title of Associate General Counsel for Compliance and Enforcement becomes obsolete, any official of equivalent authority within the Legal Division. The authority delegated to the Associate General Counsel for Compliance and Enforcement may be exercised by the Deputy General Counsel for Supervision and Legislation or a counsel in the Compliance and Enforcement Section in the Washington, DC office.

(11) *Regional counsel.* The term *regional counsel* shall mean a regional counsel of the Legal Division, or in the event the title of regional counsel be-

comes obsolete, any official of equivalent authority within the Legal Division. The authority delegated to a regional counsel may be exercised by a deputy regional counsel, a counsel, or any official of equivalent or higher authority in the Compliance and Enforcement Section of the Legal Division.

(12) *Appropriate FDIC region, appropriate FDIC regional office, appropriate regional director, appropriate deputy regional director, and appropriate regional counsel* shall refer to the FDIC region, and the FDIC regional office, regional director, deputy regional director, and regional counsel, of the FDIC region, which the FDIC designates as follows:

(i) When an institution or proposed institution that is the subject of an application, request, submittal, notice, or administrative action is not or will not be part of a group of related institutions, the appropriate region for the institution and any individual associated with the institution is the FDIC region in which the institution or proposed institution is or will be located; or

(ii) When an institution or proposed institution that is the subject of an application, request, submittal, notice, or administrative action is or will be part of a group of related institutions, the appropriate region for the institution and any individual associated with the institution is the FDIC region in which the group's major policy and decision makers are located, or any other region the FDIC designates on a case-by-case basis.

(13) *Act.* The term the Act shall mean the Federal Deposit Insurance Act (12 U.S.C. 1811 *et seq.*).

(14) *Institution-affiliated party.* The term *institution-affiliated party* shall have the same meaning as provided in section 3(u) of the Act (12 U.S.C. 1813(u)).

(15) *Notification to primary regulator.* The term *notification to primary regulator* shall mean a notice required under section 8(a)(2)(A) of the Act (12 U.S.C. 1818(a)(2)(A)).

(16) *Section 8(a) order.* The term *section 8(a) order* shall mean an order terminating the insured status of a depository institution under section 8(a) of the Act (12 U.S.C. 1818(a)).

(17) *Notice of charges.* The term *notice of charges* shall mean a notice of

charges and of hearing setting forth the allegations of unsafe or unsound practices and/or violations and fixing the time and place of the hearing issued under section 8(b) of the Act (12 U.S.C. 1818(b)).

(18) *Section 8(b) order and cease-and-desist order.* The terms *section 8(b) order* and *cease-and-desist order* shall mean a final order to cease and desist issued under section 8(b) of the Act (12 U.S.C. 1818(b)).

(19) *Section 8(c) order and temporary cease-and-desist order.* The terms *section 8(c) order* and *temporary cease-and-desist order* shall mean a temporary order to cease and desist issued under section 8(c) of the Act (12 U.S.C. 1818(c)).

(20) *Section 8(e) order.* The term *section 8(e) order* shall mean a final order of removal or prohibition issued under section 8(e) of the Act (12 U.S.C. 1818(e)).

(21) *Section 8(e)(3) order and temporary order of suspension.* The terms *section 8(e)(3) order* and *temporary order of suspension* shall mean a temporary order of suspension or prohibition issued under section 8(e)(3) of the Act (12 U.S.C. 1818(e)(3)).

(22) *Section 8(g) order.* The term *section 8(g) order* shall mean an order of suspension or prohibition issued under section 8(g) of the Act (12 U.S.C. 1818(g)).

(23) *Remote service facility.* The term *remote service facility* shall mean an automated teller machine, cash dispensing machine, point-of-sale terminal, or other remote electronic facility where deposits are received, checks paid, or money lent.

(24) *Notice of assessment of civil money penalties.* The term *notice of assessment of civil money penalties* shall mean a notice of assessment of civil penalties, findings of fact and conclusions of law, and order to pay issued pursuant to sections 7(a)(1), 7(j)(15), 8(i) or 18(j) of the Act (12 U.S.C. 1817(a)(1), 1817(j)(15), 1818(i), or 1828(j)), section 106(b) of the Bank Holding Company Act (12 U.S.C. 1972), section 910(d) of the International Lending Supervision Act of 1983 (12 U.S.C. 3909), or any other provision of law providing for the assessment of civil money penalties by the FDIC.

(25) *Amended order to pay.* The term *amended order to pay* shall mean an

order to forfeit and pay civil money penalties, the amount of which has been changed from that assessed in the original notice of assessment of civil money penalties.

(26) *Book capital.* The term *book capital* shall mean total equity capital which is comprised of perpetual preferred stock, common stock, surplus, undivided profits and capital reserves, as those items are defined in the instructions of the Federal Financial Institutions Examination Council (FFIEC) for the preparation of Consolidated Reports of Condition and Income for insured banks.

(27) *Tier 1 capital.* The term *Tier 1 capital* shall have the same meaning as provided in §325.2(m) of this chapter (12 CFR 325.2(m)).

(28) *Total assets.* The term *total assets* shall have the same meaning as provided in §325.2(n) of this chapter (12 CFR 325.2(n)).

(29) *Adjusted Part 325 total assets.* The term *adjusted Part 325 total assets* shall mean adjusted 12 CFR part 325 total assets as calculated and reflected in the FDIC's Reports of Examination.

(30) *Protest.* The term *protest* shall include any comment from the public which raises a negative issue relative to the Community Reinvestment Act (12 U.S.C. 2901 *et seq.*), whether or not it is labeled a protest and whether or not a hearing is requested; however, the term protest shall not include any such comment which the appropriate regional manager determines to be frivolous, or to have been filed for competitive reasons by a financial institution, or to have been filed primarily as a means of delaying action on the application, or any comment which raises negative Community Reinvestment Act issues between the commenter and the applicant that have been resolved.

(31) *Standard conditions.* The term *standard conditions* refers to conditions that any delegate may include as a matter of routine in an order approving an application, whether or not the applicant has agreed to their inclusion. The following conditions, or variations thereof, are standard conditions:

(i) That the applicant has obtained all necessary and final approvals from the appropriate state authority or other applicable authority;

(ii) That if the transaction does not take effect within a specified time limit, or unless, in the meantime, a request for an extension of time has been approved, the consent granted shall expire at the end of the said time period;

(iii) That until the conditional commitment of the FDIC becomes effective, the FDIC retains the right to alter, suspend or withdraw its commitment should any interim development be deemed to warrant such action; and

(iv) In the case of a merger transaction (as defined in §303.7(b)(1)), including a phantom merger or reorganization, that the proposed transaction not be consummated before the thirtieth calendar day after the date of the order approving the merger.

(c) *Authority delegated to regional manager.* For purposes of this part, and where confirmed in writing, any authority delegated to the regional manager may also be exercised by his or her principal assistant.

(d) *Construction.* Any singular term includes the plural, and the plural includes the singular, if such use would be appropriate. Any use of the masculine, feminine, or neuter gender shall encompass all three, if such use would be appropriate.

[59 FR 52660, Oct. 19, 1994, as amended at 60 FR 31384, June 15, 1995; 62 FR 16664, Apr. 8, 1997]

§303.1 Application by nonmember bank, state savings association, and Federal savings association for deposit insurance.

Application for deposit insurance by an existing or proposed nonmember bank,¹ state savings association or Federal savings association should be filed with the appropriate regional director. The relevant application forms and instructions may be obtained from the appropriate FDIC regional office.

[54 FR 53556, Dec. 29, 1989]

§303.2 Applications by insured state nonmember bank to establish a branch, move its main office or relocate a branch.

(a) Application by an insured state nonmember bank (except a District

bank) to establish and operate a new branch², to move its main office, or relocate a branch should be filed with the appropriate regional director. For purposes of this requirement, a branch relocation is a move within the same immediate neighborhood that does not substantially affect the nature of the business of the branch or the customers of the branch. Under this paragraph, situations where an insured state nonmember bank closes a branch in one location and opens a branch in another location outside the immediate neighborhood of the closed branch are considered the establishment of a new branch and the closing of an existing branch. Applications filed under this paragraph shall indicate whether they are to establish and operate a new branch, move a main office, or relocate a branch office. The application shall be mailed or delivered to the regional director on the date on which the notice required in §303.6(f)(1) is published or not more than 30 days subsequent to the first required publication of notice. The application shall be in letter form and shall contain the following information:

(1) The exact location of the proposed site, including street address (unless one has not been assigned to the location);

(2) Details concerning any involvement in the proposal by an insider (a director, an officer, or a shareholder who directly or indirectly controls 5 or more percent of any class of the applicant's outstanding voting stock, or the associates and interests of any such person) of the bank, including any financial arrangements relating to fees, the acquisition of property, leasing of property, and construction contracts;

(3) The impact of the proposal on the human environment, specifically, information on compliance with local zoning laws and regulations and the effect on traffic patterns;

(4) A statement as to whether or not the site is included in or is eligible for inclusion in the National Register of Historic Places, including evidence

² The term branch includes any domestic branch or foreign branch as those terms are defined in section 3(o) of the Act, as amended (12 U.S.C. 1813(o)).

¹ A nonmember bank is a bank which is not a member of the Federal Reserve System.