

## Board for International Broadcasting

## § 1300.14

and Budget Circulars No. A-110 and A-122.

(b) RFE/RL shall adhere to sound accounting practices and shall maintain records fully disclosing the amount and disposition of funds granted by the BIB, including the total costs of RFE/RL programs for which grants are provided, and that portion of its expenditures supported by other sources of funds. RFE/RL will keep all financial records required by the BIB and will also submit periodic reports on the expenditures of funds, as requested.

(c) RFE/RL shall submit to the BIB copies of draft proposals for capital expenditures, consultant or professional services, or lease arrangements in all cases where the following criteria apply:

(1) When a given contract or proposal for a capital expenditure exceeds \$100,000 in any fiscal year; or when any proposed lease arrangement for business premises, in the United States or overseas, will last for a period of more than two years or at an annual rental exceeding \$100,000.

(2) When any individual solicitation by RFE/RL of consultant or professional services, and draft contracts for such services, including legal, actuarial and other noneditorial services with any person or organization exceed \$50,000 in any single fiscal year.

(d)(1) No contract described in subparagraphs (c) (1) and (2) of this section shall be entered into by RFE/RL without prior written approval of the BIB.

(2) The dollar limitations in subparagraphs (c) (1) and (2) of this section may be revised periodically by BIB.

(e) Reports on the management of foreign currency shall be governed by special agreement between the Board and the Office of Management and Budget, and RFE/RL shall comply fully and promptly with all requirements of such agreement.

(f) Copies of all annual, quarterly, monthly or other periodic financial report, projection, statement or audit prepared by or on behalf of RFE/RL shall be made available to BIB upon issuance.

(g) RFE/RL shall make available for public inspection during normal business hours at its principal offices in the United States, a complete list of every

person, organization, and government making a contribution to RFE/RL during the preceding fiscal year, the address of the person, organization, or government making the contribution, and the date the contribution was made.

(h) The Comptroller General of the United States or his representative shall have access for the purpose of audit and examination to any book, document, paper and record of RFE/RL.

### **§ 1300.11 Procurement and ownership of equipment.**

The BIB is authorized under 22 U.S.C. 2872(c) to procure supplies, services and other personal property, including specialized electronic equipment. As appropriate, BIB will use its authority to purchase electronic equipment for RFE/RL, title to which shall remain with the United States Government.

### **§ 1300.12 Assistance with Congressional inquiries.**

Upon request, RFE/RL management shall promptly provide the BIB with any information necessary for the BIB to respond satisfactorily to inquiries raised by committees of Congress or individual Members or their staffs.

### **§ 1300.13 Access to information and premises.**

RFE/RL shall keep complete records, as prescribed by law and regulations, concerning its operations, including but not limited to information on corporate, financial, personnel, engineering, research, programming, and technical matters. Board members and senior staff shall have access to any information in the records of RFE/RL and access to RFE/RL premises or sites.

### **§ 1300.14 RFE/RL organization.**

(a) RFE/RL management shall submit to the BIB any proposed major changes in the organization (as defined in paragraph (b) of this section) of offices, programs, or other activities. These changes shall be presented by the BIB to the OMB and the relevant Congressional Committees.

(b) Major organizational changes in RFE/RL shall include the addition or elimination of broadcast languages,

significant altering of broadcast transmitter time or power allocation among the languages, structural reorganization including the addition or elimination of departments, divisions, or functions and any substantial relocation of offices, broadcast services, or other significant activities.

**§1300.15 Government relations.**

(a) Relations with the Executive Branch, the Congress, and foreign governments arising under the Board for International Broadcasting Act are the primary responsibility of the BIB and shall be carried out by the BIB.

(b) The BIB recognizes that in the normal course of business RFE/RL management will have contacts with members and staff of Congress, officials of Federal agencies, U.S. diplomatic personnel overseas, and representatives of foreign governments in order to further the mission of RFE/RL. The BIB further recognizes that the operational requirements of RFE/RL, Inc., necessitate a close working relationship with various overseas governmental and private business organizations such as the German Bundespost and the Portuguese and Spanish PTTs. RFE/RL, Inc., shall keep the Chairman of the Board and the Executive Director of BIB apprised of any such contacts that may affect the interests of the United States Government.

(c) Nothing herein shall be construed to limit the normal exercise of professional duties by RFE/RL news, research, and program personnel. The BIB supports, and when requested shall attempt to facilitate, full and unimpeded access by such personnel to officials of the Executive Branch and the Congress for interviews, news conferences, background briefings, and all other legitimate journalistic purposes.

**§1300.16 Relations with Foreign Governments.**

Relationships with foreign governments or international organizations, except for routine daily operating matters, is reserved to the BIB.

**PART 1301—BOARD FOR INTERNATIONAL BROADCASTING—(PRIVACY ACT OF 1974)**

Sec.

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1301.11 Fees.

AUTHORITY: 5 U.S.C. 552a; Pub. L. 93-579.

SOURCE: 41 FR 10413, Mar. 11, 1976, unless otherwise noted. Redesignated at 45 FR 17137, Mar. 18, 1980.

**§ 1301.1 Purpose and scope.**

The purposes of these regulations are to:

(a) Establish a procedure by which an individual can determine if the Board for International Broadcasting (hereafter known as the Board) maintains a system of records which includes a record pertaining to the individual; and

(b) Establish a procedure by which an individual can gain access to a record pertaining to him or her for the purpose of review, amendment and/or correction.

**§ 1301.2 Definitions.**

For the purpose of these regulations—

(a) The term *individual* means a citizen of the United States or an alien lawfully admitted for permanent residence;

(b) The term *maintain* includes maintain, collect, use or disseminate;

(c) The term *record* means any item, collection or grouping of information