

reports, in accordance with responsibilities detailed in DoD Directives 1205.17 and 32 CFR part 379.

(3) Revise and maintain this part, as necessary, to update data requirements and provide accurate and effective guidance on personnel data management to the Military Departments and their Reserve components.

(b) The *Assistant Secretary of Defense (Force Management and Personnel)* (ASD(FM&P)) shall:

(1) Ensure that Reserve component military personnel information requirements for actuarial valuations and for effective Total Force military personnel management are identified to the ASD(RA).

(2) Exercise such policy guidance and management supervision for the DMDC, consistent with ASD(FM&P) responsibilities in 32 CFR part 384, as required, to ensure that adequate resources are available and used by the DMDC to fulfill its responsibilities.

(c) The *Director, DMDC* shall:

(1) Operate and maintain the RCCPDS, to include computer support, software development, quality control, inquiry capabilities, and administrative support.

(2) Develop, produce, and distribute all periodic and special RCCPDS reports.

(3) Provide programming and analytical support to the ASD(RA) for special studies requiring use of the RCCPDS.

(4) Modify the RCCPDS to reflect the changing nature of the Reserve components.

(5) Inform the ASD(RA) of data produced from the RCCPDS for other users and of the state and quality of the information submitted by the Reserve components.

(d) The *Secretaries of the Military Departments and the Commandant of the U.S. Coast Guard (USCG)* shall:

(1) Provide their respective Reserve components with the support necessary to maintain a personnel data system.

(2) Prepare at the end of each month, and submit within 20 calendar days, a "Master Officer File" and "Master Enlisted File" reflecting the status of each member of the Reserve component as of the last day of each month, as stated in Appendix A to this part.

(3) Prepare at the end of each month, and submit within 20 calendar days, an "Officer Transaction File" and an "Enlisted Transaction File" reflecting the gains, losses, reenlistments, extensions, and transfers of Reserve component personnel that occurred during the reporting month, as stated in Appendix C to this part. Transactions processed within 45 days of effective day shall not be considered late, due to data lag.

(4) Edit monthly submissions according to the editing concept defined in appendix B to this part.

(5) Perform a quality control validation of the data before submission to the OSD.

§ 114.5 Procedures.

(a) The following categories of Full-Time Support (FTS) personnel shall be reported in the RCCPDS:

(1) *Active Guard and/or Reserve (AGR)*. Guardsmen and Reservists on active duty to provide full time support to the Ready Reserve and who are paid from the Reserve personnel appropriations of the Military Department concerned.

(2) *Military Technicians*. Federal civilian personnel of a Military Department, who occupy military technician positions and are members of the Reserve component that they support.

(b) As the official DoD vehicle for reporting Reserve component manpower strengths, records reported in RCCPDS (as prescribed in § 114.4(d) (2) and (3)) may not be duplicated in other DoD-wide strength reporting systems. Additionally, to support the accuracy of strength data in the system, the DoD Components shall ensure that:

(1) All strength-affecting changes are processed and reported without delay.

(2) All master and transaction files are edited before submission following the procedures in appendix C to this part.

(c) Requests to provide specifically tailored reports and inquiries to system users shall be directed to the address in paragraph (g) of this section. A Reserve component may not be provided data relative to another Reserve component without prior approval of that Reserve component.

(d) Any information available to the RCCPDS required by the SSS and the

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Department of Veterans' Affairs (VA) shall be provided by magnetic tape extracts of data submitted in compliance with this part.

(e) Information from the RCCPDS shall be provided annually to Federal Agencies screening employees who are also Reserve component members, as prescribed by 32 CFR part 44.

(f) RCCPDS data validity shall be ensured, as follows:

(1) The following shall be critical data for all Reserve component members, and the goal shall be 100-percent validity to ensure acceptability in the system appendix A to this part.

Record field	Data field	Record position
1	Reserve Component	1 through 2.
2a	Reserve Component Category Designator	3.
2b	Reserve Component Training-Retirement Category Designator	4.
3	Social Security Number	5 through 13.
92	Transaction Codes	399 through 400.

(2) Each of the following (as applicable in each Reserve Component Category) shall have as a goal at least 98-percent validity:

Record field	Data field	Record position
6	Name, Individual	24 through 50.
7	Date of Birth	51 through 56.
8	Sex	57.
11	Marital Status	60.
13	Educational Designator	63.
17	Date of Rank	155 through 160.
18	Pay Grade, Uniformed Services	161 through 163.
19	Pay Entry Base Date (PEBD)	164 through 169.
35(a) through (d)	Multiple Reporting: Date of Appointment and/or Date of Expiration of Enlistment in Ready Reserve.	229 through 234.
40	Armed Forces Qualification Test (AFQT) Percentile Score (Enlisted ONLY).	243 through 244.
46	Military Unit Designator (Unit Identification Code)	251 through 258.
47	States of the United States, and Countries (Unit)	259 through 260.
48	National Zoning Improvement Plan (Unit Zip Code)	261 through 269.
66 (a), (b)	Year and Month, Reserve Component Incentive Program Eligibility Effective Date.	311 through 314.
67	Reserve Component Incentive Program Type	315.
68	Reserve Component Incentive Program Educational Type	316.
70	Active Component "Montgomery GI Bill (MGIB)" Enrollment status (38 U.S.C. chapter 30.)	323.
76	Reserve Component MGIB Eligibility Status (10 U.S.C. Chapter 106.)	339.
88	Notification of Eligibility for Military Retired Pay Indicator	385.
89	Date of Transfer to the Retired Reserve	386 through 391.
90	Date of Transfer to the Standby Reserve	392 through 397.

(3) The goal for all remaining data fields shall be:

(i) 95-percent validity for the Ready Reserve and Standby Reserve.

(ii) 95-percent validity for the Retired Reserve eligible for pay at age 60.

(4) The data validity rates §114.6(f) (1) through (3)) shall be used as standards for judging the validity of that data base and shall be provided to any audit or inspection agency reviewing their accuracy.

(g) Magnetic tape files and the quality control edit report (appendices E and F) to this part shall be delivered by the

20th of the month following the previous report period to the following: Defense Manpower Data Center, Attn: Reserve File Manager, 99 Pacific Street, suite 155-A, Monterey, CA 93940-3231.

§ 114.6 Information requirements.

The reporting requirements for this part are assigned the following Report Control Symbols (RCS):