

Office of the Secretary of Defense

§ 224.5

(a) Revises 32 CFR part 224 and updates the policy, procedures, and responsibilities for the Department of Defense (DoD) Committee Management Program.

(b) Excludes Federal advisory committees from coverage under this part. They shall be established and administered in accordance with the provisions of DoD Directive 5105.4.¹

§ 224.2 Applicability.

This Directive applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Joint Chiefs of Staff (JCS) and Joint Staff, the Unified and Specified Commands, the Defense Agencies, and the DoD Field Activities (hereafter referred to collectively as “DoD Components”).

§ 224.3 Definitions.

(a) *Heads of OSD Organizations.* The Under Secretaries of Defense; Assistant Secretaries of Defense; Director of Defense Research and Engineering; DoD Comptroller; DoD General Counsel; DoD Inspector General; Director, Operational Test and Evaluation; Assistants to the Secretary of Defense; and the Director, Administration and Management.

(b) *Committee.* A body of persons with a collective responsibility appointed to consider, investigate, advise, take action, and report on specific problems or subject areas. The prime characteristics of committees are their corporate and collective responsibility, and their permanent or ongoing (versus ad hoc) nature. The term “committee” applies to any committee, board, commission, council, conference, panel, task force, or other similar group or any subcommittee or sub-group thereof that is composed of officials of the U.S. or a foreign government, and is established by the direction of the DoD Component Head.

(1) *Operational Committee.* One whose primary functions and responsibilities are operational, rather than advisory.

(2) *Interagency Committee.* Any committee composed wholly of representa-

tives from two or more U.S. Government agencies.

(3) *International Committee.* Any committee established by formal agreement between the United States and the government of another country or countries or by an international body in which the United States participates.

(4) *Intra-Component Committee.* Any committee composed wholly of representatives from one DoD Component.

(5) *Joint DoD Committee.* Any committee composed wholly of DoD representatives from two or more DoD Components.

§ 224.4 Policy.

It is DoD policy that:

(a) Committees shall be established only when their functions cannot be accomplished within the existing organizational structure.

(b) Committees shall be established to perform such tasks as fact-finding, research, evaluation, studies, and reviews.

(c) Committees may be established to perform operational, administrative, or management functions.

(d) When establishing committees, consideration shall be given to ensuring necessity, economy and efficiency of operation, and execution within resource constraints.

(e) Committees shall be disestablished when the purpose for which they were established has been served.

(f) Nothing contained in this part shall be construed to limit or restrict the free exchange of information, advice, and ideas between representatives of DoD Components or other Federal Agencies through ad hoc occasional meetings or other means.

§ 224.5 Responsibilities.

(a) The *Director of Administration and Management, Office of the Secretary of Defense (DA&M, OSD), or his designee,* shall:

(1) Provide policy guidance on the DoD Committee Management Program to DoD Components.

(2) Represent the Department of Defense and maintain liaison with the Congress, General Accounting Office (GAO), Office of Management and Budget (OMB), and other Government

¹Copies may be obtained, at cost, from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, VA 22161.

agencies, as required, on matters involving the DoD Committee Management Program.

(3) Obtain such information, analyses, reports, and assistance from DoD Components as is required to respond to inquiries from the Congress, GAO, OMB, and other Government agencies, consistent with the provisions of DoD Directive 7750.5.²

(4) Serve as DoD Committee Management Officer with responsibility to monitor compliance with the provisions of this part.

(b) The *Heads of DoD Components, or their designees*, shall:

(1) Ensure that the committees under their cognizance are established and administered consistent with the provisions of this part.

(2) Develop operating procedures and provide supplemental guidance as required for the efficient operation of the committees under their cognizance.

(3) Administer their committee management programs, including: the approval or disapproval of proposals for the establishment, revision, continuation, or termination of operational, interagency, international, intra-Component, and joint DoD committees under their cognizance; the development of pertinent operating documents such as charters, membership lists, terms of reference, memoranda of understanding, and international agreements; and, the maintenance and disposition of reports, records, and minutes of meetings.

(4) Approve or disapprove proposals for participation by their Components on committees chaired by another DoD Component, Government agency, or foreign government.

(5) Maintain information about the program, objectives, and activities of each committee established within their Component and provide such information, when requested, to the DA&M.

(6) Conduct periodic reviews of existing committees, and evaluate recommendations for their revision, consolidation, or termination.

(7) Designate a Committee Management Officer to assist in the performance of the above responsibilities.

² See §224.1(b).

PART 226—SHELTER FOR THE HOMELESS

Sec.

226.1 Purpose.

226.2 Applicability.

226.3 Policy.

226.4 Responsibilities.

226.5 Effective date and implementation.

AUTHORITY: 10 U.S.C. 2546.

SOURCE: 52 FR 42638, Nov. 6, 1987, unless otherwise noted.

§226.1 Purpose.

This part implements 10 U.S.C. 2546 by establishing Department of Defense policy for the Department of Defense Shelter for the Homeless Program.

§226.2 Applicability.

This part applies to the Office of the Secretary of Defense (OSD), the Military Departments (including their National Guard and Reserve components), the Unified and Specified Commands, the Defense Agencies, and Department of Defense Field Activities (hereafter referred to collectively as "Department of Defense Components").

§226.3 Policy.

(a) By Memorandum for the Secretaries of the Military Departments from the Secretary of Defense dated October 29, 1984, and entitled: "Shelter for the Homeless", the Secretary of Defense stated it is Department of Defense policy that shelters for the homeless may be established on military installations.

(b) The Secretary of a Military Department, or designee, may make military installations under his or her jurisdiction available for the furnishing of shelter to persons without adequate shelter in accordance with 10 U.S.C. 2546 and this part if he or she, or designee, determines that such shelter will not interfere with military preparedness or ongoing military functions.

(c) The Secretary of a Military Department, after determining that a shelter for the homeless may be established on a military installation, shall ensure that the plans for the shelter be developed in cooperation with appropriate State or local governmental entities and charitable organizations.