

shall not include passenger automobiles and light trucks which are:

(1) Procured or leased for use outside the foregoing areas;

(2) Designed to perform combat-related missions for the U.S. Armed Forces; or

(3) Designed for use in law enforcement or emergency rescue work.

(c) Requisitions for passenger automobiles and light trucks sent to GSA for procurement action, but for which a contract is not awarded during the same fiscal year the requisitions are submitted, shall be included in the agency's vehicle lease and purchase record for the fiscal year in which the contract is awarded.

(d) When a vehicle lease contains an option to renew and the option is exercised, that renewal action shall not be included as a new acquisition. However, before the exercise of the renewal option, an agency must submit its requirements to GSA in accordance with § 101-39.204 of this chapter to determine if the requirement can be satisfied through the Interagency Fleet Management System.

(e) In order to maintain a master record of all leased passenger vehicles and light trucks under 8,500 pounds (GVWR), agencies shall forward to the General Services Administration, ATTN: MTV, Washington, DC 20405, copies or synopses of lease agreements for those vehicles leased for a period of 60 continuous days or more, or they may submit the following information:

- (1) Number of vehicles, by category;
- (2) Year;
- (3) Make;
- (4) Model;
- (5) Transmission type (if manual, number of forward speeds);
- (6) Cubic inch displacement;
- (7) Fuel type (i.e., gasoline or alternative fuel);
- (8) Monthly lease cost;
- (9) Duration of lease (include option to renew);
- (10) Vehicle type (4×2 or 4×4—light trucks only);
- (11) Gross vehicle weight rating (GVWR): Light trucks only; and
- (12) Lessor's name and address.

(f) Submission of requisitions for procurement or requests for authority to lease vehicles, which in the judgment

of GSA will result in noncompliance with the fleet average fuel economy by the end of the fiscal year, may result in requisitions being held in abeyance pending adjustment to the agency's acquisition plan to ensure compliance with fuel economy requirements.

(g) Agencies may request GSA assistance when planning their acquisitions by contacting the General Services Administration, Attn: MTV, Washington, DC 20405.

(h) Information concerning vehicles purchased for agencies by the GSA Automotive Center is provided internally; therefore, vehicles procured by GSA are not required to be reported.

[58 FR 65290, Dec. 14, 1993, as amended at 62 FR 325, Jan. 3, 1997; 64 FR 34734, June 29, 1999]

Subpart 101-38.2—Registration, Identification, and Exemptions

§ 101-38.200 General requirements.

(a) Official U.S. Government tags shall be used on all Government-owned or-leased motor vehicles, unless specifically exempted by this subpart.

(b) Each motor vehicle acquired for official purposes (except vehicles exempted by this subpart) shall display the legends "For Official Use Only" (in letters not less than ½ inch and not over ¾ inch high) and "U.S. Government" (in letters not less than ¾ inch and not over 1 inch high) and agency identification as provided in this subpart. Motor vehicles of the Department of Defense shall be governed by § 101-38.203-2.

(c) Where motor vehicles display agency identification in accordance with this subpart, such identification shall be replaced when necessary due to damage or wear, and should be accomplished without excessive expense.

(d) Motor vehicles rented from private or commercial sources for a period of less than 6 months and used primarily for off-highway work need not display the legends "For Official Use Only" and "U.S. Government" and agency identification; however, such vehicles leased for periods of 6 months or longer shall display official U.S. Government tags and agency identification as prescribed in the subpart. Sedans and station wagons acquired for

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periods of 60 continuous days or more must be identified in accordance with § 101-38.203-1(a).

(e) Motor vehicles (other than military design motor vehicles) acquired for official purposes, exempted by the provisions of this subpart from the display of official U.S. Government tags and other identification, shall carry the regular license plates issued by the State, Commonwealth, territory, or possession in which each motor vehicle is principally operated, or issued by the District of Columbia if the motor vehicle is regularly based in the District of Columbia. In addition, these vehicles are exempted from other requirements (forms, etc.) as specified in this subpart.

(f) Exemptions, in addition to those authorized in §§ 101-38.204-1 and 101-38.204-2 may be authorized by the head of the agency or designee upon written certification that conspicuous identification will interfere with the purpose for which the motor vehicle is used. This certification shall be maintained at the agency headquarters. A copy of this certification shall also be provided to the General Services Administration, Attn: FBF, Washington, DC 20406, if the vehicle is obtained through the GSA Interagency Fleet Management System. Approval by GSA will not be required. The certification must state that the motor vehicle(s) is (are) acquired and used primarily for the purpose of investigative, law enforcement, or intelligence duties involving security activities or for safety of the vehicle's occupant(s), and that the identification of the motor vehicle(s) would interfere with the discharge of such duties or endanger the security of individuals or the United States Government. Vehicles regularly used for common administrative purposes not directly connected with the performance of law enforcement, investigative, or intelligence duties involving security activities shall not be exempt. All exemptions granted under the provisions of this § 101-38.200(f) are limited to 1 year. If the requirement for exemption still exists at the end of the year, the agency shall recertify its intent to continue the exemption. A copy of this certification shall be forwarded to GSA

if the vehicle is leased from the GSA Interagency Fleet Management System.

(g) Certain organizational units of Federal agencies may be authorized to remove official Government markings and substitute license plates issued by the appropriate State, Commonwealth, territory, or possession whenever the agency head or designee determines that temporary removal is in the public interest. A written determination and justification for temporary removal of official Government markings shall be maintained at the agency headquarters. This determination shall also be submitted to the General Services Administration, Attn: FBF, Washington, DC 20406, if the vehicle is leased from the GSA Interagency Fleet Management System.

[51 FR 11684, Apr. 4, 1986, as amended at 62 FR 326, Jan. 3, 1997]

§ 101-38.201 Registration and inspection.

§ 101-38.201-1 In the District of Columbia.

(a) All motor vehicles acquired for official purposes which are regularly based or operated in the District of Columbia shall be registered with the District of Columbia, Department of Transportation. Each motor vehicle shall be reregistered each year. Special forms for registering motor vehicles are available from the District of Columbia, Department of Transportation. There is no charge for this service.

(b) The District of Columbia Code requires that application for registration of title be accompanied by a certificate of origin, bill of sale, or other document attesting Government ownership.

(c) Each registered motor vehicle shall be inspected annually in accordance with section 40-204 of the District of Columbia Code and applicable regulations. Those motor vehicles that pass inspection will be provided a current Approval Inspection Sticker by the District of Columbia, Department of Transportation. There is no charge for this service.