

further use as determined by the head of the owning agency, or designee. Tags which are voided shall be defaced or destroyed to prevent re-use.

[51 FR 11684, Apr. 4, 1986, as amended at 62 FR 326, Jan. 3, 1997]

§ 101-38.202-3 Records.

Each executive agency shall maintain a centralized record of all official U.S. Government tags in use on Government-owned and -leased motor vehicles for which that agency is accountable. Such records shall specify the motor vehicle for which the tags are assigned and shall include complete information regarding the reassignment of tags and a list of destroyed and/or voided tag numbers.

§ 101-38.202-4 Numbering and coding.

Official U.S. Government tags shall be numbered serially for each executive agency, beginning with 101, and shall be preceded by a letter code designating the agency having accountability for the motor vehicles as follows:

ACTION	ACT
Agriculture, Department of	A
Air Force, Department of the	AF
Army, Department of the	W
Commerce, Department of	C
Consumer Product Safety Commission.	CPSC
Corps of Engineers, Civil Works ...	CE
Defense Commissary Agency	DECA
Defense Contract Audit Agency ...	DA
Defense, Department of	D
Defense Logistics Agency	DLA
District of Columbia Redevelopment Land Agency.	LA
Education, Department of	ED
Energy, Department of	E
Enrichment Corporation, U.S.	EC
Environmental Protection Agency	EPA
Executive Office of the President	EO
Council of Economic Advisers,	
National Security Council,	
Office of Management and Budget	
Export-Import Bank of the United States.	EB
Federal Communications Commission.	FC
Federal Deposit Insurance Corporation.	FD
Federal Emergency Management Agency.	FE
Federal Home Loan Bank Board ...	FB
Federal Mediation and Conciliation Service.	FM

Federal Reserve System	FR
Federal Trade Commission	FT
General Accounting Office	GA
General Services Administration	GS
Government Printing Office	GP
Health and Human Services, Department of.	HHS
Housing and Urban Development, Department of.	H
Interagency Fleet Management System, GSA.	G
Interior, Department of	I
Judicial Branch of the Government.	JB
Justice, Department of	J
Labor, Department of	L
Legislative Branch	LB
Marine Corps	MC
National Aeronautics and Space Administration.	NA
National Capital Housing Authority.	NH
National Capital Planning Commission.	NP
National Guard Bureau	NG
National Labor Relations Board ...	NL
National Science Foundation	NS
Navy, Department of the	N
Nuclear Regulatory Commission ..	NRC
Office of Personnel Management ..	OPM
Panama Canal Commission	PC
Railroad Retirement Board	RR
Securities and Exchange Commission.	SE
Selective Service System	SS
Small Business Administration	SB
Smithsonian Institution	SI
National Gallery of Art	
Soldiers' and Airmen's Home, U.S.	SH
State, Department of	S
Tennessee Valley Authority	TV
Transportation, Department of	DOT
Treasury, Department of the	T
United States Information Agency	IA
United States Postal Service	P
Veterans Affairs, Department of ..	VA

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§ 101-38.202-5 Requests for additional code designations.

Additional code designations are issued by GSA upon written request to General Services Administration, ATTN: MTV, Washington, DC 20405.

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§ 101-38.202-6 Display of tags.

(a) Each motor vehicle acquired for official purposes (except vehicles exempted by §§ 101-38.200(f) and 101-38.204) shall display official U.S. Government tags mounted on the front and rear of

the vehicle, except two-wheeled vehicles, which require rear tags only. Motor vehicles of the DOD are governed by applicable departmental directives.

(b) Official U.S. Government tags shall be displayed on the motor vehicle to which originally assigned until the vehicle is removed from Government service or transferred, or until the tags are mutilated or defaced so as to necessitate their replacement.

§ 101-38.202-7 Lost or stolen tags.

Agency fleet managers, upon receipt of information on lost or stolen tags, should report the loss or theft to their local office of security (or equivalent) or the issuing Fleet Management System, as applicable. District of Columbia tags or other State tags which are lost or stolen should be reported to the District of Columbia, Department of Transportation, or the appropriate State agency.

§ 101-38.203 Agency identification.

The full name of the department, agency, establishment, corporation, or service owning the vehicle, or a title descriptive of the service in which it is operated (if such a title readily identifies the department, agency, establishment, corporation, or service concerned), shall be displayed conspicuously in letters contrasting to the color of the vehicle. This identification for other than vehicle windows shall be in letters between 1 inch high and 1½ inches high. Subsidiary words, or titles of subordinate units, if used, shall be in letters between ½ inch and ¾ inch high. The identification should be applied through the use of decals (elastomeric pigmented film type). Each agency is responsible for acquiring its own decals. For examples of suggested possible arrangements, see § 101-38.4801. Law enforcement vehicles shall not be bound by the dimension requirements contained in this section. Identification on vehicle windows shall be of sufficient size to convey the proper legends and agency identification.

§ 101-38.203-1 Civilian agencies.

Except as provided in § 101-38.200(d), § 101-38.200(f) and § 101-38.204, all Government-owned or leased motor vehi-

cles shall be conspicuously identified by displaying the legends "For Official Use Only" and "U.S. Government," and immediately below the legends, the agency identification of the agency operating the vehicle. The legends and agency identification are to be located as follows:

(a) *On motor vehicles:* On the left side of the rear window, not more than one-and-one half inches from the bottom of the window.

(b) *On motor vehicles without rear windows or where the markings on the rear window are not conspicuous:* Centered on both front doors or in any appropriate position on each side of the vehicle.

(c) *On trailers:* Centered on both sides of the front quarter of the trailer in a conspicuous location.

§ 101-38.203-2 Department of Defense.

Commercial design motor vehicles of the Department of Defense (DOD) shall display the legend "For Official Use Only," an appropriate title for the DOD component, and the registration number assigned by the DOD component controlling the vehicle. Those vehicles operating within the District of Columbia must comply with § 101-38.201-1.

§ 101-38.203-3 Removal of legend and agency identification.

Whenever a vehicle is permanently removed from Government service, all agency identification and any other Government identification shall be removed from the vehicle before transferring the title or delivering the vehicle.

§ 101-38.204 Exemptions.

§ 101-38.204-1 Unlimited exemptions.

Unlimited exemptions from the requirement to display official U.S. Government tags and other identification are granted to the organizational activities of the agencies listed below, subject to the provisions of § 101-38.204-4.

(a) *Administrative Office of the United States Courts.* All motor vehicles operated by United States probation offices and pretrial services agencies of the judicial branch of the U.S. Government.