

Federal Property Management Regulations

§ 101-38.502

replacement, provided that the vehicle can be used or operated an additional period without excessive maintenance cost or substantial reduction in resale value. The fuel economy criteria set forth in §101-38.101-3 must be followed in acquiring replacement vehicles.

§ 101-38.401 Use standards.

§ 101-38.401-1 Gasoline for use in motor vehicles.

(a) Unleaded (0.05gm/gal.) gasoline shall be used in all Government-operated motor vehicles used overseas unless—

(1) Such use would be in conflict with country-to-country or multinational logistics agreements; or

(2) Such gasolines are not available locally.

(b) Under no circumstances should premium gasoline be used in Government-owned vehicles, except for those vehicles that require premium gasoline.

[51 FR 11684, Apr. 4, 1986, as amended at 62 FR 328, Jan. 3, 1997; 62 FR 31740, June 11, 1997]

§ 101-38.401-2 Use of self-service pumps.

Heads of agencies shall require the use of self-service pumps by their motor vehicle operators when purchasing fuel at commercial service stations with self-service pumps to the fullest extent possible. Operators should minimize the cost of fuel purchases by using service stations which accept the Standard Form 149, U.S. Government National Credit Card, and SF 149A, U.S. Government Fleet Credit Card, for gasoline purchases at self-service pumps.

[51 FR 11684, Apr. 4, 1986, as amended at 62 FR 328, Jan. 3, 1997]

§ 101-38.402 Replacement standards.

(a) Table of minimum replacement standards.

TABLE OF MINIMUM REPLACEMENT STANDARDS

Vehicle description	Life expectancy	
	Years	Miles
Sedans/Station Wagons	3	60,000
Ambulances	7	60,000
Buses:		
Intercity-Type	N/A	280,000

TABLE OF MINIMUM REPLACEMENT STANDARDS—Continued

Vehicle description	Life expectancy	
	Years	Miles
City-Type	N/A	150,000
School-Type	N/A	80,000
Trucks:		
Less than 12,500 pounds GVWR ..	6	50,000
12,500—23,999 GVWR	7	60,000
24,000 pounds and over	9	80,000
4-or 6-wheel drive vehicles	6	40,000

(b) *Exceptions.* If a motor vehicle has been wrecked or damaged (including wear caused by abnormal operating conditions) beyond economical repair, the vehicle may be replaced without regard to replacement standards in this § 101-38.402 after review by the head of the executive agency or his or her designee.

[51 FR 11684, Apr. 4, 1986, as amended at 59 FR 5962, Feb. 9, 1994; 62 FR 328, Jan. 3, 1997]

Subpart 101-38.5—Scheduled Maintenance

§ 101-38.500 Scope and applicability.

This subpart prescribes agency requirements and guidelines covering a maintenance program for government-owned or -leased motor vehicles, and is applicable to all agency-owned or -leased motor vehicles located in any State, Commonwealth, territory, or possession of the United States.

[57 FR 53283, Nov. 9, 1992]

§ 101-38.501 Agency requirements.

Each executive agency shall establish a scheduled maintenance program for all its Government-owned or -leased motor vehicles.

[57 FR 53283, Nov. 9, 1992]

§ 101-38.502 Guidelines.

(a) A scheduled maintenance program should include a recorded, systematic procedure for the servicing and inspection of motor vehicles to:

- (1) Ensure their safe and economical operating condition throughout the period of use;
- (2) Meet established emission standards; and
- (3) Meet warranty requirements.

(b) Agencies will ensure that all Government-owned or -leased, commercial design motor vehicles have inspection and servicing, including tune-ups, performed in accordance with the manufacturers' recommendations, or more frequently if local operating conditions require.

(c) Proper maintenance ensures that Government-owned or -leased vehicles—

(1) Operate in the most energy efficient manner and

(2) Meet Federal and State emission standards, including safe and proper operation of the catalytic converter and electronic/computerized emission components.

[57 FR 53283, Nov. 9, 1992]

§ 101-38.503 Compliance with State inspection programs.

(a) When required by State motor vehicle administrations, executive agencies will comply with all Federally-mandated motor vehicle emission inspection programs. Federal agencies will reimburse State activities for the cost of these emission inspections, unless the State waives the inspection fee.

(b) Motor vehicles authorized to display State, Commonwealth, territory, or District of Columbia license plates in accordance with §§101-38.200(f) and 101-38.204 will comply with required State mechanical and emission inspections. The cost of these inspections, including associated certificates or stickers, will be the responsibility of the using agency.

[57 FR 53283, Nov. 9, 1992]

§ 101-38.504 Assistance to agencies.

GSA is available to assist agencies in establishing or revising their scheduled maintenance programs. Requests for this assistance shall be submitted by owning agencies to the General Services Administration, ATTN: MTV, Washington, DC 20405.

[62 FR 328, Jan. 3, 1997]

Subpart 101-38.6—Reporting Motor Vehicle Accidents

§ 101-38.600 Scope and applicability.

This subpart provides for the availability of certain standard forms for use in reporting any accident involving a Government-owned or leased motor vehicle. Use of these forms is recommended for all executive agencies owning or using motor vehicles that are located within any State, Commonwealth, territory, or possession of the United States.

§ 101-38.601 Accident reporting forms and their use.

The Standard forms available to all executive agencies for use in reporting motor vehicle accidents are listed below. Accident reports pertaining to agency-owned or -leased vehicles shall be processed in accordance with applicable agency directives. Accident reports pertaining to GSA Interagency Fleet Management System vehicles shall be processed in accordance with 41 CFR part 101-39, subpart 101-39.4.

(a) Standard Form 91, Motor Vehicle Accident Report, should be completed at the time and on the scene of the accident, insofar as possible, regardless of the extent of damage to the vehicle. A Standard Form 91 should be carried at all times in Government-owned and -leased motor vehicles.

(b) Standard Form 94, Statement of Witness, should be carried at all times in Government-owned and -leased vehicles and should be completed by persons who witness an accident. Standard Form 94 has been approved by the Office of Management and Budget under OMB control number 3090-0033.

[58 FR 65291, Dec. 14, 1993]

Subpart 101-38.7—Transfer, Storage, and Disposal of Motor Vehicles

§ 101-38.700 Scope and applicability.

This subpart prescribes guidelines for the transfer, storage, and disposal of Government-owned motor vehicles and is applicable to all Government-owned,