

§ 101-41.307-5 Lost original GBL's recovered after settlement.

When a lost original GBL is recovered, after settlement is effected on the basis of the freight waybill, the original GBL shall be forwarded to the paying office of the agency concerned for cancellation. The original GBL shall be inscribed with the disbursing office (D.O.) symbol number, the D.O. voucher number (or the GSA certificate of settlement number), and the payment date of the freight waybill settlement voucher and shall be forwarded to GSA (BWAA/C).

(31 U.S.C. 952, 31 U.S.C. 3726; 40 U.S.C. 486(c))
[46 FR 42664, Aug. 24, 1981, as amended at 48 FR 27726, June 17, 1983]

§ 101-41.307-6 Lost GBL's and freight waybills (original).

When SF 1103 or SF 1203 and the original freight waybill (SF 1105 or SF 1205) are lost or destroyed, the carrier shall request from the issuing office a certified true copy of that office's memorandum copy (SF 1103-A or SF 1203-A) of the GBL. The issuing office shall make its certification regarding the services requested on the reverse of that copy and forward it to the carrier for certification of delivery and billing. The issuing office shall enter each certification of a substitute document in its GBL accountability record. Execution of the carrier's certificate of delivery on the substitute document is not required for charges billed under the exception procedures in § 101-41.312. If the lost GBL (original), personal property GBL (original), or freight waybill (original) is recovered, procedures in §§ 101-41.307-4 and 101-41.307-5, as applicable, shall be followed.

[49 FR 42933, Oct. 25, 1984]

§ 101-41.308 Accountability for GBL's.**§ 101-41.308-1 Agency control.**

Agencies shall maintain accountability records and physical control of GBL stock. Employees responsible for the issuance and use of GBL forms shall be held accountable for their disposition. GBL forms generally are serially numbered at the time of printing; no other numbering of the forms, including additions or changes to the

prefixes or additions of suffixes, is permitted.

(a) Regular GBL assemblies are sequentially numbered with seven digits and an alphabetical prefix; e.g., A-0,000,001 through A-9,999,999, progressing to B, then C, etc.

(b) The personal property GBL assemblies are sequentially numbered with six digits and a two-letter prefix, the second of which is always P; e.g., AP-000,001 through AP-999,999, then BP, CP, etc.

[42 FR 36672, July 15, 1977, as amended at 49 FR 14107, Apr. 10, 1984]

§ 101-41.308-2 Disposition of unused GBL's.

GBL forms spoiled in preparation, prepared for issuance but not used, or unusable for any other reason shall be canceled and returned to the accountable office. Those forms shall be disposed of in accordance with General Records Schedule 9, Travel and Transportation Records. (See § 101-11.404-2.)

§ 101-41.309 Factual support of charges.**§ 101-41.309-1 International shipments.**

(a) *International ocean shipments.* Each bill submitted by a freight or household goods forwarder for the payment of transportation charges for the overseas movement of personal property (including household goods, personal effects, and, for civil agencies, privately owned vehicles) shall be supported by a copy of the ocean freight bill along with the GBL. Also, each bill submitted by an ocean carrier or freight forwarder for the payment of charges for the transportation of personal effects of officers and employees of the United States, furnished in whole or in part by a foreign-flag carrier, shall be supported by the authorizing official's certification of the necessity for the use of the foreign-flag carrier. (See 4 CFR 52.2.)

(b) *International air shipments.* (1) Each bill for the payment of international air freight transportation charges not involving the use of foreign-flag carriers shall be supported:

(i) For air carriers, with a carrier's certification that only U.S.-flag service

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was used or, in the absence of such certification, with a copy of the air waybill or manifest showing the underlying carriers utilized, and

(i) For air freight forwarders, with a copy of the air waybill or manifest.

(2) Each bill submitted by an air carrier or air freight forwarder for the payment of international air freight transportation charges involving, in whole or in part, the use of foreign-flag carriers shall be supported by:

(i) A copy of the air waybill or manifest showing the underlying carriers utilized, and

(ii) A certification, adequately explaining the nonavailability of U.S.-flag service, signed by the responsible official of the authorizing agency or the carrier having knowledge of the facts concerning such usage.

§ 101-41.309-2 Motor carrier or freight forwarder destination storage in transit of household goods or mobile dwellings.

This § 101-41.309-2 applies only to shipments of household goods or mobile dwellings (including house trailers) forwarded for the account of the United States on GBL's. (See 49 CFR 1056.26 concerning collection of freight charges on household goods shipments involving loss or destruction in transit.)

(a) *Definition of carrier.* The term *carrier* as used in this section includes a motor carrier or a freight forwarder authorized by certificate or permit to operate as such in intrastate or interstate commerce.

(b) *Certifications.* (1) Household goods or a mobile dwelling (including house trailer) shipped for the account of the United States may be placed in storage at destination for the account of the line-haul carrier and for ultimate delivery to the consignee or owner. Charges for transportation services from the point of pickup to the point of storage are payable to the delivering carrier, provided the covering GBL has been duly certified by the carrier's agent to show the following:

(i) The described household goods were placed in storage in _____ (Name of destination warehouse) at _____ (City and State) on _____ (Date) or the described mobile

dwelling (or house trailer) was placed in _____ destination storage at _____ (Name and location of designated facility) on _____ (Date).

(ii) Such shipment will be permitted to remain there for a period of _____ days or such shorter period as may meet the demand of the consignee or the property owner or the authorized agent or either;

(iii) The carrier transporting the shipment to the destination storage point assumes full carrier liability for the shipment during storage and until delivery to the property owner or his authorized agent within the designated storage period; and

(iv) Any payment to the carrier for transportation service from point of pickup to the point of destination storage is dependent upon ultimate delivery to the property owner or his authorized agent. The carrier agrees to return all or a portion of the payment to the United States when delivery to the property owner or his authorized agent cannot be accomplished because of complete or partial loss of the shipment within the Government-authorized storage period.

(2) If space for certification on the GBL is insufficient, the above certificate of liability, printed on plain paper and making reference to the GBL number, shall be attached to the GBL.

(3) The certificate may include a statement designating the warehouseman as an agent of the carrier with authority to receive payment in the name of the line-haul carrier for all storage-in-transit, delivery-out, and other applicable charges. A signed copy of the certificate shall be attached to the supplemental bill for such authorized billing. The supplemental bill, however, need not bear the carrier's original bill number.

(c) Supplemental billing for accessorial charges. Standard Form 1113, Public Voucher for Transportation Charges, bearing the same bill number as the linehaul carrier's original bill plus a letter suffix; e.g., 12345-A, shall be used to bill any accessorial charges accruing at the point of destination not included in the linehaul carrier's original billing. The voucher shall identify the bill of lading and tariff or