

quotation authority for the accessorial charges. The voucher shall be supported by the following:

(1) A statement of services ordered and furnished, signed by or for the person who ordered the accessorial services;

(2) A statement signed by the property owner or his authorized agent, certifying receipt of the property at his residence and listing any loss or damage;

(3) A copy of the bill of lading bearing the fund citation; and,

(4) A copy of the original SF 1113, Public Voucher for Transportation Charges, which was submitted by the linehaul carrier.

The originals of those statements listed in items 1 and 2 shall be used as support for accessorial charges.

(31 U.S.C. 3726, 31 U.S.C. 1801, and 40 U.S.C. 486(c))

[42 FR 36672, July 15, 1977, as amended at 48 FR 35650, Aug. 5, 1983]

§101-41.310 Billing and payment of freight and express transportation charges.

§101-41.310-1 Carrier billing forms.

Charges for freight or express transportation services furnished for the account of the United States, except those furnished under procedures set forth in §101-41.304 of this subpart, shall be billed on SF 1113. Carrier bills for transportation charges shall be subject to the standards for payment prescribed in subpart 101-41.4 of this part. Charges for freight or express transportation services shall be billed separately from passenger transportation charges. The SF 1113 (original) and one SF 1113-A (memorandum copy) shall be submitted to the billing office specified on the GBL. The carrier shall not be required to furnish more than one memorandum copy to the agency billed unless otherwise specifically authorized in advance by GSA. Also, a memorandum copy (SF 1113-A) shall not be substituted for the tear-off slip which shall be properly executed by the carrier preparing the SF 1113.

[46 FR 42664, Aug. 24, 1981]

§101-41.310-2 Preparation of carrier billing forms.

(a) Instructions for the preparation of SF 1113, Public Voucher for Transportation Charges, are furnished in the GSA guide "How to Prepare and Process U.S. Government Bills of Lading" (national stock number 7610-00-682-6740). Agencies may obtain copies of this guide by submitting a requisition in FEDSTRIP/MILSTRIP format to the GSA regional office providing support to the requesting activity.

(b) The voucher format provides space for listing the complete serial number and amount of each attached subvoucher; e.g., GBL, but does not necessarily require descriptive details of services furnished. Each voucher generally should include as many subvouchers as can be listed when charges are billed to the same paying office, except as provided in §§101-41.305-3, 101-41.305-4, and 101-41.310-3.

(c) The carrier shall complete the "Payee's Certificate" section of the voucher. Carriers may use a machine-typed name of the carrier's certifying official, provided the machine-typed official's name is initialed by a duly authorized person; or carriers may use a facsimile signature of the carrier's certifying official, as authorized by that official.

(d) Each carrier shall insert in the appropriate block on SF 1113 (and SF 1113-A), the Standard Carrier Alpha Code (SCAC) assigned to that carrier in the National Motor Freight Traffic Association, Inc., Directory of Standard Multi-Modal Carrier and Tariff Agents Codes (SCAC and STAC), ICC NMF 101-C, applicable supplements thereto, or subsequent reissues thereof.

(31 U.S.C. 244, 3726, and sec. 205(c), 63 Stat. 390; 40 U.S.C. 486(c))

[42 FR 36672, July 15, 1977, as amended at 46 FR 42664, Aug. 24, 1981; 48 FR 10317, Mar. 11, 1983; 49 FR 14107, Apr. 10, 1984]

§101-41.310-3 Separate billing for household goods shipments.

Except for domestic shipments of crated household goods, charges for each household goods shipment shall be billed on a separate SF 1113, Public Voucher for Transportation Charges. Services rendered on SF 1103 and SF

1203 shall not be billed on the same SF 1113.

[46 FR 42665, Aug. 24, 1981]

§ 101-41.310-4 Presentation and payment of carrier's bills.

Carrier's bills for transportation charges shall be subject to the standards for payment prescribed in subpart 101-41.4

(a) Bills prepared as provided in § 101-41.310, excluding to the extent otherwise provided in § 101-41.304 or § 101-41.312, are payable to:

(1) The last carrier or forwarder in privity with the contract of carriage as evidenced by the covering GBL;

(2) A participating carrier or forwarder in privity with the contract of carriage as evidenced by the covering GBL when the bill is submitted with a waiver accomplished by the last carrier (as described in paragraph (a)(1) of this section) in favor of the billing carrier;

(3) A carrier (as described in paragraph (a)(1) of this section) or its properly designated warehouse agent billing in the name of the carrier as authorized in § 101-41.309-2; or

(4) An agent of the carrier or forwarder (as described in paragraph (a)(1) or (2) of this section) provided the bill is submitted in the name of the principal. The agent's mailing address may be shown on those bills, and checks drawn in the name of the principal may be mailed to the agent.

(b) Any bill not in conformity with requirements outlined in this section shall be returned to the billing carrier with a statement of the reasons for nonpayment.

§ 101-41.311 Reporting of carrier voluntary refunds.

Agencies shall report voluntary refunds (other than those described in § 101-41.305-3 of this subpart) of excess payments for freight or express charges to the General Services Administration (BWAA/C), Washington, DC 20405. Each report shall include the:

(a) GBL reference and amount of refund;

(b) Disbursing office (D.O.) voucher number, bureau voucher number, if any, date of payment, and D.O. symbol number assigned to the original payment; and

(c) Carriers names and bill number.

(31 U.S.C. 952, 31 U.S.C. 3726; 40 U.S.C. 486(c))

[42 FR 36672, July 15, 1977, as amended at 46 FR 42665, Aug. 24, 1981; 48 FR 27726, June 17, 1983]

§ 101-41.312 Exception to usual billing and payment procedures.

(a) *Applicability.* Subject to the standards specified in subpart 101-41.4, payment of transportation charges may be made to a carrier or forwarder in privity with the contract of carriage for unaccompanied baggage shipments by freight, for ocean carrier port-to-port shipments, or for international air shipments, without the billing carrier's certification of delivery: *Provided*, The carrier bills are not presented until 30 days after the shipment departs from point of origin. This does not, however, prevent a carrier from billing earlier on normal certification of delivery.

(b) *Limitations.* Payment on this presumption of delivery shall be subject to the limitations set forth in paragraphs (b) (1) through (3) of this section.

(1) Ocean shipments made for the account of the U.S. Government may, at the option of the agencies, move on GBL forms or commercial bill of lading forms or other commercial documents overprinted or stamped with the provision

THIS SHIPMENT IS MADE UNDER ALL TERMS AND CONDITIONS OF THE U.S. GOVERNMENT BILL OF LADING (EXCEPT AS TO CARRIER'S CERTIFICATION OF DELIVERY) AND IS SUBJECT TO THE TERMS AND CONDITIONS SET FORTH IN 41 CFR 101-41.302-3.

Ocean carriers using commercial documents shall comply with any reasonable numbering system established by each involved agency for payment and accounting control of the commercial documents which need not be converted to GBL's.

(2) The date on which shipment departs from point of origin shall be shown on each carrier's bill. All billings shall be presented on SF 1113.

(3) When a bill is presented under the provisions of this § 101-41.312 by other than the delivering carrier, the billing carrier must submit with its bill or have on file with the paying office a blanket certificate as set forth below