

**Federal Property Management Regulations**

**§ 101-43.4804**

EFFECTIVE DATE NOTE: At 61 FR 41354, Aug. 8, 1996, §101-43.4801 was amended by removing paragraph (c) and redesignating paragraphs (d), (e) and (f) as paragraphs (c), (d) and (e), effective Aug. 8, 1996 through Dec. 31, 1997. At 62 FR 68217, Dec. 31, 1997, the effective date was extended to Dec. 31, 1998.

**§101-43.4802 Regional office addresses and assigned areas.**

Region and office address	Regional areas
National Capital Region, 7th and D Streets, SW., Washington, DC 20407.	District of Columbia, Maryland (Prince Georges and Montgomery Counties only), Virginia (Prince William, Loudoun, Fairfax and Arlington Counties, and City of Alexandria only).
1—General Services Administration, Boston Federal Office Building, 10 Causeway Street, Boston, MA 02222.	Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont.
2—General Services Administration, Jacob K. Javits Federal Building, 26 Federal Plaza, New York, NY 10278.	New Jersey, New York, Commonwealth of Puerto Rico, Virgin Islands.
3—General Services Administration, 9th and Market Streets, Philadelphia, PA 19107.	Delaware, Maryland, Pennsylvania, Virginia, West Virginia.
4—General Services Administration, 75 Spring Street, SW., Atlanta, GA 30303.	Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee.
5—General Services Administration, 230 South Dearborn Street, Chicago, IL 60604.	Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin.
6—General Services Administration, 9001 State Line Road, Suite 308, Kansas City, MO 64114.	Iowa, Kansas, Missouri, Nebraska.
7—General Services Administration, 819 Taylor Street, Fort Worth, TX 76102.	Arkansas, Louisiana, New Mexico, Oklahoma, Texas.
8—General Services Administration, Building 41, Denver Federal Center, Denver, CO 80225.	Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming.
9—General Services Administration, 525 Market Street, San Francisco, CA 94105.	Arizona, California, Hawaii, Nevada, Pacific Ocean Areas.
10—General Services Administration, GSA Center, Auburn, WA 98002.	Alaska, Idaho, Oregon, Washington.

[53 FR 16105, May 5, 1988]

**§101-43.4803 List of Government corporations (31 U.S.C. 846, 856).**

Wholly owned and mixed ownership Government corporations are not necessarily limited to those listed below.

- WHOLLY OWNED GOVERNMENT CORPORATIONS
- Commodity Credit Corp.
  - Export-Import Bank of the United States.
  - Federal Crop Insurance Corp.
  - Federal Housing Adm.

- Federal Prison Industries Inc.
- Federal Savings and Loan Insurance Corp.
- Government National Mortgage Assn.
- Overseas Private Investment Corp.
- Panama Canal Co.
- Saint Lawrence Seaway Development Corp.
- Tennessee Valley Authority.
- Virgin Islands Corp.

MIXED-OWNERSHIP GOVERNMENT CORPORATIONS

- Central Bank for Cooperatives and the Regional Banks for Cooperatives.
- Federal Deposit Insurance Corp.
- Federal Home Loan Banks.
- Federal Intermediate Credit Banks.
- Federal Land Banks.
- The National Railroad Passenger Corp.
- The Rural Telephone Bank.

[42 FR 40850, Aug. 12, 1977]

**§101-43.4804 Demilitarization codes and related instructions.**

There are 13 demilitarization codes in use; however, the provisions of §101-43.315-5(h)(2) apply only to items identified with five of the codes. The five codes and related demilitarization instructions are as follows:

*Code and Demilitarization Instructions*

- C—MLI—Remove and/or demilitarize installed key point(s), or lethal parts, components, and accessories.
- D—MLI—Demilitarize by mutilation (make unfit for intended purpose) by melting, cutting, tearing, scratching, crushing, breaking, punching, or neutralizing. (As an alternative, burial or deep water dumping may be a used when authorized.)
- E—MLI—Demilitarize by burning, shredding, or pulping.
- F—MLI—Demilitarization instructions to be furnished by the item manager.
- L—MLI—Demilitarize by mutilation (make unfit for intended purpose) by melting, cutting, tearing, scratching, crushing, breaking, punching, or neutralizing. (As an alternative, burial or deep water dumping may be used when authorized.) This code will be applied only to items identified as being a component of a key point on a major end item.

[44 FR 27393, May 10, 1979]

**Subpart 101-43.49—Illustrations of Forms**

SOURCE: 42 FR 40850, Aug. 12, 1977, unless otherwise noted.

**§ 101-43.4900 Scope of subpart.**

This subpart illustrates forms prescribed or available for use in connection with subject matter covered in other subparts of part 101-43.

**§ 101-43.4901 Standard forms.**

(a) The Standard forms illustrated in this section show their text, format, and arrangement, and provide a ready source of reference. The subsection numbers in this section correspond with the Standard form number.

(b) The Standard forms illustrated in this § 101-43.4901 may be obtained by submitting a requisition in FEDSTRIP/MILSTRIP format to the GSA regional office providing support to the requesting activity.

**§ 101-43.4901-120 Standard Form 120, Report of Excess Personal Property.**

**§ 101-43.4901-120A Standard Form 120A, Continuation Sheet (Report of Excess Personal Property).**

**§ 101-43.4901-120-1 Instructions for preparing Standard Form 120.**

NOTE: The instructions in this § 101-43.4901-120-1 are filed with the original document and do not appear in this volume.

[42 FR 40850, Aug. 12, 1977, as amended at 44 FR 55377, Sept. 26, 1979; 45 FR 28117, Apr. 28, 1980; 50 FR 31370, Aug. 2, 1985]

**§ 101-43.4901-122 Standard Form 122, Transfer Order Excess Personal Property.**

**§ 101-43.4901-122-1 Instructions for preparing Standard Form 122.**

INSTRUCTIONS

Standard Form 122 is used by executive agencies to submit the transfer orders required by the Federal Property Management Regulations (41 CFR 101-43.309).

Block 3, Enter the complete address of the appropriate GSA regional office.

Block 4, Enter the name and address of the ordering agency.

Block 5, Furnish the name and address of the agency having control of the property ordered.

Block 6, Furnish the name and address of the consignee.

Block 7, Show the location of property (building number, etc.).

Block 9, Show the signature of the authorized representative of the ordering agency and date.

Block 10, Furnish the full appropriation symbol and title (when appropriate).

Block 12, Enter the GBL number if furnished.

Block 13(a), Enter both the appropriate GSA control number and the holding agency's document and item numbers used to report the item to GSA as excess.

Block 14, For GSA use.

*Important*

1. A separate transfer order shall be prepared for each different property location.

2. The transfer order normally shall be prepared by the ordering agency.

3. Complete shipping instructions or Government bills of lading must be furnished with each transfer order.

4. If reimbursement is required, the total fair value for the quantity requested must be shown below each item description in column C.

5. Four copies of the transfer order shall be mailed to the appropriate GSA regional office, Attention: Federal Supply Service Bureau. When prior GSA approval is not required, only one copy of the transfer order shall be mailed to the GSA regional office.

[53 FR 16105, May 5, 1988]

**§ 101-43.4902 GSA forms.**

(a) GSA forms in this section show their text, format, and arrangement and provide a ready source of reference.

(b) GSA forms in this section may be obtained initially from the General Services Administration, National Forms and Publications Center, 4900 South Hemphill Street, Warehouse No. 4, Dock No. 1, Forth Worth, Texas 76115. Agency regional or field offices should submit future requirements to their Washington headquarters office which will forward consolidated annual requirements to the General Services Administration (CAIR), Washington, DC 20405.

[53 FR 16106, May 5, 1988]