

Temp. Duty Travel Allowances

Ch. 301, App. A

§301-75.203 May we provide the interviewee with a travel advance?

No.

§301-75.204 May we use Government contractor-issued travelers checks to pay for the interviewee's travel expenses?

No.

§301-75.205 Is the interviewee required to submit a travel claim to us?

No. Only if the interviewee wants to be reimbursed, then he or she must submit a travel claim in accordance with your agency procedures in order to receive reimbursement for pre-employment interview travel expense.

curred during official travel within CONUS (the continental United States). The amount shown in column (a) is the maximum that will be reimbursed for lodging expenses including applicable taxes. The M&IE rate shown in column (b) is a fixed amount allowed for meals and incidental expenses covered by per diem. The per diem payment calculated in accordance with part 301-7 of this chapter for lodging expenses plus the M&IE rate may not exceed the maximum per diem rate shown in column (c). Seasonal rates apply during the periods indicated.

It is the policy of the Government, as reflected in the Hotel Motel Fire Safety Act of 1990 (Pub. L. No. 101-391, September 25, 1990), referred to as "the Act" in this paragraph, to save lives and protect property by promoting fire safety in hotels, motels, and all places of public accommodation affecting commerce. In furtherance of the Act's goals, employees are encouraged to stay in a facility which is fire-safe, i.e., an approved accommodation, when commercial lodging is required. Lodgings that have met the Government requirements are listed on the U. S. Fire Administration's Internet site at <http://www.usfa.fema.gov/hotel/index.htm>.

APPENDIX A TO CHAPTER 301—PRESCRIBED MAXIMUM PER DIEM RATES FOR CONUS

The maximum rates listed below are prescribed under §301-7.3(a) of this chapter for reimbursement of per diem expenses in-

| Per diem locality | | Maximum lodging amount (includes applicable taxes) (a) | + | M&IE rate (b) | = | Maximum per diem rate ⁴ (c) |
|--|---|--|---|---------------|---|--|
| Key city ¹ | County and/or other defined location ^{2, 3} | | | | | |
| CONUS, Standard rate | | \$50 | | \$30 | | \$80 |
| (Applies to all locations within CONUS not specifically listed below or encompassed by the boundary definition of a listed point. However, the standard CONUS rate applies to all locations within CONUS, including those defined below, for certain relocation subsistence allowances. See parts 302-2, 302-4, and 302-5 of this subtitle.) | | | | | | |
| ALABAMA | | | | | | |
| Birmingham | Jefferson | 64 | | 38 | | 102 |
| Gulf Shores | Baldwin | | | | | |
| (May 1-September 30) | | 104 | | 34 | | 138 |
| (October 1-April 30) | | 60 | | 34 | | 94 |
| Huntsville | Madison | 64 | | 34 | | 98 |
| Mobile | Mobile | 62 | | 38 | | 100 |
| Montgomery | Montgomery | 67 | | 30 | | 97 |
| ARIZONA | | | | | | |
| Casa Grande | Pinal | | | | | |
| (January 1-April 30) | | 61 | | 30 | | 91 |
| (May 1-December 31) | | 54 | | 30 | | 84 |
| Chinle | Apache | | | | | |
| (April 1-October 31) | | 93 | | 30 | | 123 |
| (November 1-March 31) | | 60 | | 30 | | 90 |
| Flagstaff | All points in Coconino County not covered under Grand Canyon per diem area.. | | | | | |
| (April 1-October 31) | | 79 | | 34 | | 113 |
| (November 1-March 31) | | 59 | | 34 | | 93 |
| Grand Canyon | All points in the Grand Canyon National Park and Kaibab National Forest within Coconino County. | 111 | | 38 | | 149 |
| Kayenta | Navajo | | | | | |
| (April 1-October 31) | | 105 | | 30 | | 135 |