

III. Data

OMB Number(s): 0610-0091.
Agency Form Number: ED-840P.
Type of Review: Extension of a currently approved collection.
Burden: 1,576 hours.
Affected Public: Business firms which vary in size, including small firms.
Estimated Number of Respondents: 197.
Estimated Time per Response: 8 hours.
Estimated Total Annual Burden Hours: 1,576.
Estimated Total Annual Cost: \$230,274.

IV. Request for Comments

Comments are invited on: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the equality, utility and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: May 26, 1998.

Linda Engelmeier,

Departmental Forms Clearance Officer, Office of Management and Organization.

[FR Doc. 98-14417 Filed 5-29-98; 8:45 am]

BILLING CODE 3510-34-P

DEPARTMENT OF COMMERCE**International Trade Administration****Product Characteristics—Design Check-Off Lists; Proposed Collection; Comment Request**

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burdens, invites the general public and other Federal agencies to take this opportunity to comment on the continuing information collections, as required by the Paperwork Reduction Act of 1995, Pub. L. 104-13 (44 U.S.C. 3506(c)(2)(A)).

DATES: Written comments must be submitted on or before July 31, 1998.

ADDRESSES: Direct all written comments to Linda Engelmeier, Departmental Forms Clearance Officer, Department of Commerce, Room 5327, 14th & Constitution Avenue, NW, Washington, DC 20230.

FOR FURTHER INFORMATION CONTACT: Request for additional information or copies of the information collection instrument and instructions should be directed to: John Klingelhut, U.S. & Foreign Commercial Service, Export Promotion Services, Room 2810, 14th & Constitution Avenue, NW, Washington, DC 20230; Phone number: (202) 482-4403, and fax number: (202) 482-0872.

SUPPLEMENTARY INFORMATION:**I. Abstract**

The International Trade Administration (ITA) sponsors up to 120 overseas trade fair events each fiscal year. In addition, there is a Matchmaker Program of approximately 20 events annually, which is a combination of multi-stop trade missions and small equipment presentations. Trade fairs involve U.S. firms exhibiting their goods and services at American pavilions at internationally recognized events worldwide. In the case of Matchmakers, ITA organizes U.S. company missions, traveling to 2 or 3 foreign locations. Matchmakers combine an exhibit booth/product presentation orientation and by-appointment-only meetings in facilities capable of accommodating 20-40 U.S. Firms. The Product Characteristics-Design Check Off List seeks from participating U.S. firms information on the physical nature, power (utility) and graphic requirements of the products and services to be displayed, and to ensure the availability of utilities active product demonstrations. This form also allows U.S. firms to identify special installation instructions that can be critical to the proper placement and hookup of their equipment and/or graphics. Without the timely and accurate submission of the Form ITA-426P, Product Characteristics—Design Check-Off Lists, ITA would be unable to provide a pavilion facility that would effectively support the sales/marketing and presentation objectives of the U.S. participants. The anticipated result: diminished program productivity, declining participation by U.S. firms, reduced private sector funds, and possibly the discontinuation of this type of U.S. international trade event program.

II. Method of Data Collection

Form ITA-426P is sent by request to U.S. firms. Applicant firms complete the form and forward it to the Department

of Commerce exhibition manager at the close of the event upon request.

III. Data

OMB Number: 0625-0035.
Form Number: ITA-426P.
Type of Review: Regular Submission.
Affected Public: Business or other for-profit companies applying to participate in Commerce Department trade promotion events.
Estimated Number of Respondents: 2,000.
Estimated Time Per Response: 30 minutes.
Estimated Total Annual Burden Hours: 1,000 hours.

Estimated Total Annual Costs: The estimated annual cost for this collection is \$31,480.00 (\$18,900.00 for respondents and \$12,580.00 for federal government).

IV. Request for Comments

Comments are invited on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and costs) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: May 26, 1998.

Linda Engelmeier,

Departmental Forms Clearance Officer, Office of Management and Organization.

[FR Doc. 98-14418 Filed 5-29-98; 8:45 am]

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DEPARTMENT OF COMMERCE**International Trade Administration****Marketing Data Form; Proposed Collection; Comment Request**

SUMMARY: The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burdens, invites the general public and other Federal agencies to take this opportunity to comment on the continuing information collections, as required by the Paperwork Reduction