

Deputy General Counsel, who shall serve as Chairperson;  
 Roberta K. McInerney, Assistant General Counsel (Banking & Finance);  
 Stephen J. McHale, Assistant General Counsel (Enforcement);  
 Russell L. Munk, Assistant General Counsel (International Affairs);  
 Rochelle F. Granat, Acting Assistant General Counsel (General Law & Ethics);  
 Francine J. Kerner, Deputy Assistant General Counsel (Enforcement);  
 Marilyn L. Muench, Deputy Assistant General Counsel (International Affairs);  
 Eleni Constantine, Deputy Assistant General Counsel (Banking & Finance);  
 John J. Manfreda, Chief Counsel, Bureau of Alcohol, Tobacco & Firearms;  
 Alfonso Robles, Chief Counsel, United States Customs Service; and  
 Walter Eccard, Chief Counsel, Bureau of Public Debt.

- (2) For the Internal Revenue Service Panel—  
 Chairperson, Deputy Chief Counsel, IRS;  
 Deputy General Counsel;  
 Two Associate Chief Counsel, IRS;  
 and  
 Two Regional Counsel, IRS.

I hereby delegate to the Chief Counsel of the Internal Revenue Service the authority to make the appointments to the IRS Panel specified in this Designation and to make the publication of the IRS Panel as required by 5 U.S.C. 4314(c)(4).

November 15, 1999.

**Neal S. Wolin,**

*Acting General Counsel.*

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BILLING CODE 4810-25-M

## DEPARTMENT OF THE TREASURY

### Internal Revenue Service

#### Open Meeting of Citizen Advocacy Panel, Brooklyn District

**AGENCY:** Internal Revenue Service (IRS), Treasury.

**ACTION:** Notice.

**SUMMARY:** An open meeting of the Brooklyn District Citizen Advocacy Panel will be held in Brooklyn, New York.

**DATES:** The meeting will be held Friday December 10, 1999.

**FOR FURTHER INFORMATION CONTACT:**

Eileen Cain at 1-888-912-1227 or 718-488-3555.

**SUPPLEMENTARY INFORMATION:** Notice is hereby given pursuant to Section 10(a)(2) of the Federal Advisory Committee Act, 5 U.S.C. App. (1988) that an operational meeting of the Citizen Advocacy Panel will be held Friday December 10, 1999, 6 p.m. to 9 p.m. at the Internal Revenue Service Brooklyn Building located at 625 Fulton Street, NY 11201. For more information or to confirm attendance, notification of intent to attend the meeting must be made with Eileen Cain. Mrs. Cain can be reached at 1-888-912-1227 or 718-488-3555.

The public is invited to make oral comments from 6 p.m. to 6:30 p.m. on Friday December 10, 1999.

Individual comments will be limited to 5 minutes. If you would like to have the CAP consider a written statement, please call 1-888-912-1227 or 718-488-3555, or write Eileen Cain, CAP Office, PO Box R, Brooklyn, NY, 11201. The Agenda will include the following: various IRS issues.

**Note:** Last minute changes to the agenda are possible and could prevent effective advance notice.

Dated: November 15, 1999.

**John J. Mannion,**

*Chief, Special Projects.*

[FR Doc. 99-30375 Filed 11-19-99; 8:45 am]

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## DEPARTMENT OF THE TREASURY

### Internal Revenue Service

#### Notice of Open Meeting of the Electronic Tax Administration Advisory Committee (ETAAC)

**AGENCY:** Internal Revenue Service (IRS), Treasury.

**ACTION:** Notice of open meeting of the Electronic Tax Administration Advisory Committee (ETAAC).

**SUMMARY:** In 1998 the IRS established the Electronic Tax Administration Advisory Committee (ETAAC). The primary purpose of ETAAC is to provide an organized public forum for discussion of electronic tax administration issues in support of the overriding goal that paperless filing should be the preferred and most convenient method of filing tax and information returns. ETAAC offers constructive observations about current or proposed policies, programs, and procedures, and suggests improvements.

There will be a meeting of ETAAC on Thursday, December 2, 1999. The meeting will be held in the Radisson Barcelo' Hotel, 2121 P Street, NW, Washington, DC. A summarized version

of the agenda along with a list of topics that are planned to be discussed are listed below.

#### Summarized Agenda for Meeting Thursday, December 2, 1999

9:00 Meeting Opens  
 11:40 Break for Lunch  
 1:00 Meeting Resumes  
 3:15 Meeting Adjourns

The topics that are planned to be covered are as follows:

- (1) Importance of Advisory Committee
- (2) Strategic Plan Update
- (3) Self Preparer Strategy Sub-group
- (4) Business e-commerce Sub-group
- (5) Alliance Strategy Sub-group
- (6) Strategic Planning Process Sub-group
- (7) ERO Strategy Sub-group
- (8) Modernization
- (9) 2000 Advertising Campaign

**Note:** Last minute changes to these topics are possible and could prevent advance notice.

**SUPPLEMENTARY INFORMATION:** ETAAC reports to the Assistant Commissioner, Electronic Tax Administration, who is the executive responsible for the electronic tax administration program. Increasing participation by external stakeholders in the development and implementation of the Internal Revenue Service' (IRS') strategy for electronic tax administration will help achieve the goal that paperless filing should be the preferred and most convenient method of filing tax and information returns. ETAAC members are not paid for their time or services, but consistent with Federal regulations, they are reimbursed for their travel and lodging expenses to attend the public meetings, working sessions, and an orientation each year.

**DATES:** The meeting will be open to the public, and will be in a room that accommodates approximately 150 people, including members of ETAAC and IRS officials. Seats are available to members of the public on a first-come, first-served basis. To get your name on the access list, notification of intent to attend the meeting should be made with Ms. Robin Marusin by November 30, 1999. Ms. Marusin can be reached at 202-622-8184. Notification of intent should include your name, organization and phone number. If you leave this information for Ms. Marusin in a voice-mail message, please spell out all names. A draft of the agenda will be available via facsimile transmission the week prior to the meeting. Please call Ms. Robin Marusin on or after Monday November 23 to have a copy of the agenda faxed to you. Please note that a draft agenda will not be available until that date.

**FOR FURTHER INFORMATION CONTACT:** To get on the access list to attend this