

structures, and maintain a record of all such information. The data may be generated and retained as part of the community's permit issuance and building inspection processes. The Elevation Certificate is one convenient way for a community to comply with this requirement. The Floodproofing Certificate may similarly be used to establish the required record in those instances when floodproofing for non-residential structures is a permitted practice.

In the past several years, FEMA has collected feedback from users of the Elevation Certificate form requesting minor changes and clarifications. These changes include better description of structure being certified; expanding "Section B—Flood Insurance Rate Map Information" to include critical map information; improving Instructions Section and simplifying the existing Building Diagrams; and clarifying the certification section to reduce the liability risk on the surveyors and professional engineers.

Collection of Information

Title: Post Construction Elevation Certificate/Floodproofing Certificate.

Type of Information Collection: Revision of a currently approved collection.

OMB Number: 3067-0077.

Form Numbers: FEMA Form 81-31, Elevation Certificate; FEMA Form 81-65, Floodproofing Certificate for Non-Residential Structures.

Abstract: The Elevation Certificate and Floodproofing Certificate are adjuncts to the application for flood insurance. The certificates are required for proper rating of post-Flood Insurance Rate Map (FIRM) structures, which are buildings constructed after publication of the FIRM, for flood insurance in Special Flood Hazard Areas. In addition, the Elevation Certificate is needed for pre-FIRM structures being rated under post-FIRM flood insurance rules. The certificates provide community officials and others, with standardized documents that are readily needed.

The certificates are supplied to insurance agents, community officials, surveyors, engineers, architects, and NFIP policyholders/applicants. The community officials or other professionals provide the elevation data required to document conformance with floodplain management regulations and for the applicants so that actuarial insurance rates can be charged. The elevation data is transmitted to the NFIP by the insurance applicant or agent with the appropriate NFIP policy forms.

The data is also used to assist FEMA in measuring the effectiveness of the NFIP regulations in eliminating or decreasing damage caused by flooding and the appropriateness of the NFIP premium charges for insuring property against the flood hazard.

Affected Public: Individuals and households, Businesses or other for-profit, Not-for-profit institutions, Farms, and State, local or tribal governments.

Estimated Total Annual Burden Hours: 166,362.

FEMA forms	Number of respondents (A)	Hours per response (B)	Annual burden hours (AxB)
81-31	73,000	2.25	164,250
81-65	650	3.25	2,112
Total	73,650	166,362

Estimated Cost: The average cost is estimated to be a fee of \$125-\$200 charged to the applicant by the private sector professional completing the Elevation or Floodproofing Certificates. Total annual costs could range from \$9,206,250 to \$14,730,000 (i.e., 73,650 respondents x \$125 per respondent = \$9,206,250 to 73,650 respondents x \$200 per respondent = \$14,730,000.) Although the average is estimated to range from \$125 to \$200 per certificate, the actual cost for a given certificate may vary by region and location. In many cases, the Certificates will be available at no cost as a normal product of the community's construction and local permitting processes.

The cost to the Federal government for developing/revising the Elevation Certificate and Floodproofing Certificate is estimated to total \$50,000. There is no independent dollar cost to the Federal government to develop, process, analyze and maintain this information since it is submitted by the applicant for flood insurance, along with the applicant's application.

COMMENTS: Written comments are solicited to (a) evaluate whether the proposed data collection is necessary for

the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology; e.g., permitting electronic submission of responses. Comments should be received within 60 days of the date of this notice.

ADDRESSES: Interested persons should submit written comments to Muriel B. Anderson, FEMA Information Collections Officer, Federal Emergency Management Agency, 500 C Street, SW, Room 316, Washington, DC 20472. Telephone number (202) 646-2625. FAX number (202) 646-3524 or email muriel.anderson@fema.gov.

FOR FURTHER INFORMATION CONTACT: Contact Jhun de la Cruz, Insurance

Examiner, Federal Insurance Administration, (202) 646-2650 for additional information. Contact Ms. Anderson at (202) 646-2625 or email muriel.anderson@fema.gov for copies of the proposed collection of information.

Dated: March 26, 1999.

Reginald Trujillo,

Director, Program Services Division, Operations Support Directorate.

[FR Doc. 99-8466 Filed 4-5-99; 8:45 am]

BILLING CODE 6718-01-P

FEDERAL EMERGENCY MANAGEMENT AGENCY

Agency Information Collection Activities: Submission for OMB Review; Comment Request

ACTION: Notice and request for comments.

SUMMARY: The Federal Emergency Management Agency is submitting a request for review and approval of an expired information collection. The request is submitted under the emergency processing procedures in Office of Management and Budget OMB)

regulation 5 CFR 1320.13. FEMA is requesting that this information collection be approved by April 12, 1999, for use through October 1999.

FEMA plans to follow this emergency request with a request for a 3-year approval. The request will be processed under OMB's normal clearance procedures in accordance with the provisions of OMB regulation 5 CFR 1320.10. To help us with the timely processing of the emergency and normal clearance submissions to OMB, FEMA invites the general public to comment on the proposed collection of information. This notice and request for comments is in accordance with the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. 3506(c)(2)(A)). It also seeks comments concerning the information collections outlined in 44 CFR Part 61, as it pertains to application for National Flood Insurance Program (NFIP) insurance.

SUPPLEMENTARY INFORMATION. The National Flood Insurance Program (NFIP) is authorized by Public Law 90-448 (1968) and expanded by Public Law 93-234 (1973). The National Flood Insurance Act of 1968 requires that the Federal Emergency Management Agency (FEMA) provided flood insurance at full actuarial rates reflecting the complete flood risk to structures built or substantially improved on or after the effective date for the initial Flood Insurance Rate Map (FIRM) for the community, or after December 31, 1974, whichever is later, so that the risks associated with buildings in flood-prone areas are borne by those located in such areas and not by the taxpayers at large. In accordance with Public Law 93-234,

the purchase of flood insurance is mandatory when Federal or federally related financial assistance is being provided for acquisition or construction of buildings located, or to be located, within FEMA-identified special flood hazard areas of communities that are participating in the NFIP.

Collection of Information.

Title: National Flood Insurance Program Policy Forms.

Type of Information Collection: Reinstatement, with change, of a previously approved collection for which approval has expired.

OMB Number: 3067-0022.

Forms: FEMA Form 81-16, Flood Insurance Application—used to obtain building and/or content coverage for dwellings and general property. Also used to apply for a Condo Master Policy, which provides flood insurance coverage on a single policy for all residential condo units in condominium building.

FEMA Form 81-17, Cancellation/Nullification Request—used for cancellation or nullification of a NFIP policy.

FEMA Form 81-18, General Change Endorsement—used to amend existing policy data shown on the policy Declaration Page.

Request for Policy Processing and Renewal Information Letter (RPPRI Letter)—requests additional or corrected information from the producer when an Application, Endorsement, or Renewal cannot be processed because of missing or incorrect? Upon receipt by the NFIP of the additional or corrected information, the Application, Endorsement, or Renewal is processed.

FEMA Form 81-25, V-Zone Risk Factor Rating—provides certified information concerning the building site, the building support system and other construction details, related to the building's resistance to wind and wave action. The information is used to determine the risk's eligibility for lower flood insurance rates.

FEMA Form 81-67, Preferred Risk Application—a simplified application used to obtain flood insurance coverage for risk's located in B, C and X zones (zones designated as being moderately to minimally at risk from flooding) at lower premiums.

Renewal Premium Notice—advises that the policy is about to expire and informs the payor of the premium required, for the coverage option selected, that must be submitted to renew the policy.

Abstract: In order to provide for the availability of policies for flood insurance, policies are marketed through the facilities of licensed insurance agents or brokers in the various States. Applications from agents or brokers are forwarded to a servicing company designated as fiscal agent by FIA. Upon receipt and examination of the application and required premium, the servicing company issues the appropriate Federal flood insurance policy.

Affected Public: Individuals or households; Business or other for-profit; Not-for-profit institutions; Farms; Federal Government; State, Local or Tribal Government.

Estimated Total Annual Burden Hours: 31,718 hours.

FEMA NFIP policy form	Number of responses	Per form burden hours (in mins.)	Total burden hours
81-16 Application and 81-67 Preferred Risk Application*	36,100	12	7,220
81-17 Cancellation	10,800	7.5	1,350
81-18 Endorsement	96,100	9	14,415
RPPRI Letters (to obtain missing information required for applications, endorsements, and renewals)			
81-25 V-Zone Risk Factor Rating Form	10	15	3
Renewal Premium Notice	174,600	3	8,730
Total	317,610		31,718

Because this format is used to obtain information requested but missing on, and required to process, applications, endorsements and renewals, its burden hours are not counted separately, but are included in the burden hour totals for those forms.

*The Preferred Risk Applications and the regular Flood Insurance Applications are now processed and recorded together. There is now break down available to separate the burden for each application.

Estimated Total Costs: A \$50 expense constant and a \$30 policy fee are charged to the policyholder for the issuance of a new policy or the renewal

of an existing policy in order to meet the operating expenses of the NFIP. (The amount of the expense constant and/or the policy fee are subject to adjustment

as needed to meet the actual cost of the program.) The annual estimated cost to respondents is \$25,408,800.

The projected Operating Expenses (not including claims and claim adjustment expenses) of the NFIP are estimated at approximately \$6,000,000 annually.

COMMENTS: Written comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) evaluate the accuracy of the estimated costs to respondents to provide the information to the agency; (d) enhance the quality, utility, and clarity of the information to be collected; and (e) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received within 30 days of the date of this notice.

ADDRESSES: Interested persons should submit written comments to the Office of Management and Budget, Office of Information and Regulatory Affairs, ATTN: Desk Officer for FEMA, 725 17th Street, NW, Room 10102, Washington, DC 20503.

FOR FURTHER INFORMATION CONTACT: Contact Donald R. Beaton, Jr., Chief Underwriter, Federal Insurance Administration at (202) 646-3442 for additional information. Contact Muriel B. Anderson, FEMA Information Collections Officer at (202) 646-2625 or email muriel.anderson@fema.gov for copies of the proposed collection of information.

Dated: March 29, 1999.

Reginald Trujillo,

*Director, Program Services Division,
Operations Support Directorate.*

[FR Doc. 99-8467 Filed 4-5-99; 8:45 am]

BILLING CODE 6718-01-P

**FEDERAL EMERGENCY
MANAGEMENT AGENCY**

**Open Meeting, Technical Mapping
Advisory Council**

AGENCY: Federal Emergency Management Agency (FEMA).

ACTION: Notice of teleconference meeting.

SUMMARY: In accordance with § 10(a)(2) of the Federal Advisory Committee Act, 5 U.S.C. App. 1, the Federal Emergency Management Agency gives notice that the following meeting will be held:

NAME: Technical Mapping Advisory Council.

DATE OF MEETING: April 8, 1999.

PLACE: The FEMA Conference Operator in Washington, DC will initiate the teleconference. Individuals interested in participating should call 1-800-320-4330 at the time of the teleconference. Callers will be prompted for the conference code, #15, and then connected through to the teleconference.

TIME: 2:00 p.m. to 4:00 p.m., EST.

Proposed Agenda

1. Call to order.
2. Announcements.
3. Action on minutes from March 1999 meeting.
4. Discuss agenda for May 1999 meeting.
5. Adjournment.

STATUS: This meeting is open to the public.

FOR FURTHER INFORMATION CONTACT:

Michael K. Buckley, P.E., Federal Emergency Management Agency, 500 C Street SW., room 421, Washington, DC 20472, telephone (202) 646-2756 or by facsimile at (202) 646-4596.

SUPPLEMENTARY INFORMATION: Minutes of the meeting will be prepared and will be available upon request 30 days after they have been approved by the next Technical Mapping Advisory Council meeting in May 1999.

Dated: March 31, 1999.

Michael J. Armstrong,

Associate Director for Mitigation.

[FR Doc. 99-8464 Filed 4-5-99; 8:45 am]

BILLING CODE 6718-04-P

FEDERAL MARITIME COMMISSION

**Ocean Freight Forwarder License
Applicants**

Notice is hereby given that the following applicants have filed with the Federal Maritime Commission applications for licenses as ocean freight forwarders pursuant to section 19 of the Shipping Act of 1984 (46 U.S.C. app. 1718 and 46 CFR 510).

Persons knowing of any reason why any of the following applicants should not receive a license are requested to contact the Office of Freight Forwarders, Federal Maritime Commission, Washington, DC 20573.

Palmetto Freight Forwarding Corp.,
9695 NW 79 Avenue, Bay #6, Hialeah Gardens, FL 33016,

Officers: Eduardo Pichardo, President,
Marben Pichardo, Vice President

Dated: March 31, 1999.

Bryant L. VanBrakle,

Secretary.

[FR Doc. 99-8362 Filed 4-5-99; 8:45 am]

BILLING CODE 6730-01-M

FEDERAL RESERVE SYSTEM

**Formations of, Acquisitions by, and
Mergers of Bank Holding Companies**

The companies listed in this notice have applied to the Board for approval, pursuant to the Bank Holding Company Act of 1956 (12 U.S.C. 1841 *et seq.*) (BHC Act), Regulation Y (12 CFR Part 225), and all other applicable statutes and regulations to become a bank holding company and/or to acquire the assets or the ownership of, control of, or the power to vote shares of a bank or bank holding company and all of the banks and nonbanking companies owned by the bank holding company, including the companies listed below.

The applications listed below, as well as other related filings required by the Board, are available for immediate inspection at the Federal Reserve Bank indicated. The application also will be available for inspection at the offices of the Board of Governors. Interested persons may express their views in writing on the standards enumerated in the BHC Act (12 U.S.C. 1842(c)). If the proposal also involves the acquisition of a nonbanking company, the review also includes whether the acquisition of the nonbanking company complies with the standards in section 4 of the BHC Act. Unless otherwise noted, nonbanking activities will be conducted throughout the United States.

Unless otherwise noted, comments regarding each of these applications must be received at the Reserve Bank indicated or the offices of the Board of Governors not later than April 30, 1999.

A. Federal Reserve Bank of Atlanta (Lois Berthoume, Vice President) 104 Marietta Street, N.W., Atlanta, Georgia 30303-2713:

1. Manufacturers Bankshares, Inc., Tampa, Florida; to become a bank holding company by acquiring 100 percent of the voting shares of Manufacturers Bank of Florida, Tampa, Florida.

Board of Governors of the Federal Reserve System, March 31, 1999.

Robert deV. Frierson,

Associate Secretary of the Board.

[FR Doc. 99-8396 Filed 4-5-99; 8:45 am]

BILLING CODE 6210-01-F