Notices

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Wednesday, May 29, 2002

This section of the FEDERAL REGISTER contains documents other than rules or proposed rules that are applicable to the public. Notices of hearings and investigations, committee meetings, agency decisions and rulings, delegations of authority, filing of petitions and applications and agency statements of organization and functions are examples of documents appearing in this section.

DEPARTMENT OF AGRICULTURE

Office of Civil Rights; Request for Reinstatement of a Previously Approved Information Collection

ACTION: Notice of intent; request for comments.

SUMMARY: In accordance with the Paperwork Reduction Act of 1995, the United States Department of Agriculture (USDA) Office of Civil Rights announces its intent to establish an information collection process for complaints of discrimination involving USDA programs. The Office of Civil Rights will use the information collected to investigate, attempt resolution, and settle respondents' discrimination complaints.

DATES: Comments on this notice must be submitted on or before July 29, 2002.

ADDRESSES: All comments should be addressed to: Josie Woodley-Jones, Assistant to the Director, USDA Office of Civil Rights, Room 326–W, Whitten Building, 1400 Independence Avenue, SW., Washington, DC 20250–9410. (202) 720–8765.

FOR FURTHER INFORMATION CONTACT: Josie Woodley-Jones, Assistant to the Director, USDA Office of Civil Rights, Room 326–W, Whitten Building, 1400 Independence Avenue, SW., Washington, DC 20250–9410. (202) 720–8765.

SUPPLEMENTARY INFORMATION:

Description of Information Collection

The following describes the information collection:

Title: Program Discrimination Complaints.

OMB Number: 0508–xxxx.

Expiration Date: July 31, 1998.

Type of Request: Reinstatement of a previously approved information collection.

Estimate of Burden: The estimate of burden on the respondent is likely to vary but not to exceed 60 minutes to gather the information and complete the mail-back form.

Type of Respondents: Customers of USDA programs and activities which are conducted or assisted by USDA agencies.

Estimated Number of Respondents: 600 per year.

Estimated Number of Responses per Respondent: 1.

Estimated Total Annual Burden on Respondents: 600 hours.

Copies of the information collection materials (form and brochure) can be obtained without charge from: Josie Woodley-Jones, Assistant to the Director, USDA Office of Civil Rights, Room 326–W, Whitten Building, 1400 Independence Avenue, SW., Washington, DC 20250–9410. (202) 720–5212.

Comments: Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) ways to enhance the quality, utility, and clarity of information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including the use of automated, electronic, mechanical, or other technological collection techniques, or other forms of information technology.

Use of Comments

All responses to this notice will be summarized and included in the request for Office of Management and Budget three-year approval. All comments will also become a matter of public record.

Abstract: Under 7 CFR 15.6 ''Any person who believes himself/herself or any specific class of individuals to be subjected to discrimination [in any United States Department of Agriculture (USDA) assisted program or activity] * * * may by himself/herself or by an authorized representative file * * * a written complaint'' based on the grounds of such discrimination. Under 7 CFR 15d.4(a) ''Any person who believes that he or she (or any specific class of individuals) has been, or is being, subjected to discrimination [in any USDA conducted program or activity]* * *may file on his or her own, or through an authorized representative, a written complaint alleging such discrimination.'' The collection of this information is one avenue by which the individual or his representative may file such a written complaint.

The requested information, which can be submitted by filling out a form with the aid of an instructive brochure or by submitting a letter, is necessary in order for the USDA Office of Civil Rights to address the alleged discriminatory action. The respondent (individual filing the complaint) is asked to state his/her name, address, telephone number, and the basis of the discrimination complaint, *i.e.,* which of the bases of possible discrimination prohibited under either Part 15d: race, color, national origin, age, sex, disability, religion, sexual orientation, marital or familial status, reprisal, or because all or part of the individual's income is derived from any public assistance program; or under nondiscrimination regulations applying to recipients of Federal financial assistance from USDA: race, color, national origin, sex, age, disability, religion, political beliefs, or reprisal. (Not all bases apply to all programs.) A brief description of what occurred when, where, who was involved, and the names of any witnesses is also requested.

This discrimination complaint filing information, which is voluntarily provided by the respondent, will be used by the staff of the USDA Office of Civil Rights to investigate, attempt resolution of, and settle the respondent's complaint. The brochures also include additional information on the USDA Program Discrimination Complaint Process. The information filing format in the submitted collection documents (forms and brochures) is being provided to the public to assist in gathering the necessary information to open a program discrimination complaint case in a manner most efficient and least intrusive for the public/customer.

Two separate forms and brochures are necessary because of the distinct nature of USDA conducted and USDA assisted programs. Without two brochures and forms, public confusion will result. USDA places requirements upon its agencies that extend beyond the

prohibitions contained in Federal laws applicable to recipients of Federal financial assistance from USDA.

Dated: May 21, 2002.

Ann M. Veneman,

Secretary of Agriculture.

BILLING CODE 3410–XE–P

DISCRIMINATION COMPLAINT INFORMATION

You may request a Program Discrimination Complaint form from any USDA agency office or the office where you received this brochure, or by calling the telephone number printed on the back of this brochure.

Or, you may send a letter to file a program discrimination complaint to the address printed on the back of this brochure.

Please provide the following information when filing a program discrimination complaint:

YOUR NAME, ADDRESS, AND TELEPHONE NUMBER

APPROPRIATE TIME TO CALL YOU

USDA PROGRAM, AGENCY AND/OR RECIPIENT INVOLVED

WHAT HAPPENED AND WHEN

NAMES OF INDIVIDUALS INVOLVED (If you know them)

WITNESSES

YOUR SIGNATURE AND THE DATE

If you have filed a complaint with USDA and have not heard back from USDA/CR within 15 days, please call CR at the telephone number listed below.

REPRISAL POLICY

No Recipient, sub-recipient, or agent or employee of a recipient or sub-recipient, shall intimidate, threaten, harass, coerce, discriminate against, or commit or seek reprisal against anyone who participates in any aspect of the discrimination complaint process.

If you believe an agency has taken an adverse action against you because you filed a complaint or participated in the complaint process, you have the right to file a discrimination (reprisal) complaint.

In accordance with Federal law and USDA policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, religion, political beliefs, or reprisal. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964; TTY (202) 401-0216. Persons with disabilities who require alternative means for communication of this brochure information (Braille, large print, audiotape, etc.) should contact the USDA TARGET Center at (202) 720-2600 (voice and TTY). USDA is an equal opportunity provider and employer.

How to File a Civil Rights Discrimination Complaint

For a USDA Assisted Program

USDA

Office of Civil Rights
United States Department of Agriculture

OUR ROLE

The United States Department of Agriculture (USDA) is committed to treating all customers fairly and equitably with dignity and respect.

USDA has a uniform Program Discrimination Complaint Process. All complaints shall be filed in writing directly with the USDA Office of Civil Rights (CR) in Washington, D.C. This office handles all new complaints. All investigations are conducted by investigators from the Washington office.

YOUR RIGHTS

As a participant in, or applicant for, programs or activities funded by USDA through a recipient agency or organization, you have a right to be treated fairly.

If you believe you have been discriminated against (treated unfairly) because of your race, color, national origin, sex, age, disability, religion, political beliefs or reprisal, you may file a discrimination complaint. (Not all prohibited bases apply to all programs.)

The complaint should be filed in writing with the USDA/CR within 180 days of the date you knew or reasonably should have known of the alleged discrimination. You may ask for an extension of the filing time for good cause.

You also have a right to request mediation and you may have a right to file a civil action. To pursue a civil action, you should consult with a lawyer.

WHAT TO REPORT

Tell what happened, the date and place it happened, and who was involved. List names of anyone who saw what happened. If you know the phone numbers or addresses of those people, that will help.

If you submit documents please send copies–not the originals–with your complaint.

WHAT WILL HAPPEN TO YOUR COMPLAINT

Your complaint will be sent immediately to CR. CR will contact you by mail or by phone within 15 days after they receive the complaint. CR will explain the process, including opportunities for mediation, and will answer your questions. In most cases the complaint process will be completed within 180 days or less, usually by a written agreement with the recipient. If CR finds that discrimination occurred, you will be told what the recipient who administered the program or activity will need to do to comply with its civil rights requirements.

HOW TO FILE YOUR COMPLAINT

You do not need a lawyer or a special form to file a complaint with USDA. However, you may hire a lawyer if you deem appropriate.

To file your complaint, you can:

- Write a letter about what happened and mail it to USDA/CR at the address on the back of this brochure.

or

- Fill out a Program Discrimination Complaint form and mail it to the address on the back of this brochure. Program Discrimination Complaint forms are available at all USDA and recipient offices.

Be sure to sign and date the complaint and keep a copy.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is xxx-xxxx. The time required to complete this information collection is estimated at an average of 1 hour, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Form Approved OMB #yyyy-yy

CIVIL RIGHTS DISCRIMINATION COMPLAINT FORM
for
USDA Assisted Programs

For USDA to process your complaint, you must file a written program discrimination complaint within 180 days of the date you knew or should have known that an action, inaction, or decision by a agency, institution, or organization receiving USDA financial assistance (recipient) or by an employee or agent of the recipient, may have been discriminatory. You may ask for an extension of the filing time for good cause.

YOUR NAME, ADDRESS, AND TELEPHONE NUMBER

APPROPRIATE TIME TO CALL YOU

USDA PROGRAM, AGENCY AND/OR RECIPIENT INVOLVED

I believe that I was treated differently because of the following–check all which apply to your situation. (Not all bases apply to all programs.)

- ☐ Race
- ☐ Sex
- ☐ Disability
- ☐ Color
- ☐ Religion
- ☐ Political Beliefs
- ☐ National Origin
- ☐ Age
- ☐ Reprisal

REPRISAL POLICY: No recipient, sub-recipient, or employee or agent of a recipient or sub-recipient shall intimidate, threaten, harass, coerce, discriminate against, or commit or seek reprisal against anyone who participates in any aspect of the discrimination complaint process.

MAIL THIS COMPLETED FORM TO:

USDA, Director, Office of Civil Rights
Room 326-W, Whitten Building
1400 Independence Avenue, SW
Washington, DC 20250-9410

(202) 720-5964 (Voice)
(202) 401-0216 (TTY)*

*Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.), should contact the USDA TARGET Center at (202) 720-2600 (voice and TTY).

USDA is an equal opportunity provider and employer.

ISSUE 1: WHAT HAPPENED? (Add additional pages if necessary.)

WHEN

NAMES OF INDIVIDUALS INVOLVED (If you know them)

WITNESSES

ISSUE 2: WHAT HAPPENED? (Add additional pages if necessary.)

WHEN

NAMES OF INDIVIDUALS INVOLVED (If you know them)

WITNESSES

ISSUE 3: WHAT HAPPENED? (Add additional pages if necessary.)

WHEN

NAMES OF INDIVIDUALS INVOLVED (If you know them)

WITNESSES

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SIGN HERE DATE

Please Keep A Copy Of This Form For Your Records.

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Please provide the following information when filing a program discrimination complaint:

YOUR NAME, ADDRESS, AND TELEPHONE NUMBER

APPROPRIATE TIME TO CALL YOU

USDA AGENCY INVOLVED (Farm Service Agency, Forest Service, etc.)

WHAT HAPPENED AND WHEN

NAMES OF USDA INDIVIDUALS INVOLVED (If you know them)

WITNESSES

YOUR SIGNATURE AND THE DATE

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If you believe an agency has taken an adverse action against you because you filed a complaint or participated in the complaint process, you have the right to file a discrimination (reprisal) complaint.

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How to File a Civil Rights Discrimination Complaint

For a Program Conducted By USDA and its Agencies

Office of Civil Rights
United States Department of Agriculture

OUR ROLE

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YOUR RIGHTS

As a participant in, or applicant for, programs or activities conducted by USDA, you have a right to be treated fairly.

If you believe you have been discriminated against (treated unfairly) because of your race, color, national origin, sex, religion, age, disability, sexual orientation, marital status, familial status, reprisal, or because all or part of your income is derived from any public assistance program, you may file a discrimination complaint.

The complaint should be filed in writing with the USDA/CR within 180 days of the date you knew or reasonably should have known of the alleged discrimination. You may ask for an extension of the filing time for good cause.

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Form Approved OMB #xxxx-xxx

CIVIL RIGHTS DISCRIMINATION COMPLAINT FORM
for
Programs Conducted by USDA and its Agencies

For USDA to process your complaint, you must file a written program discrimination complaint within 180 days of the date you knew or should have known that an action, inaction, or decision by a USDA agency or employee may have been discriminatory. You may ask for an extension of the filing time for good cause.

YOUR NAME, ADDRESS, AND TELEPHONE NUMBER

APPROPRIATE TIME TO CALL YOU

USDA AGENCY INVOLVED (Farm Service Agency, Forest Service, etc.)

I believe that I was treated differently because of the following–check all which apply to your situation. (Not all bases apply to all programs.)

- ☐ Race
- ☐ Sex
- ☐ Disability
- ☐ Income Derived From Public Assistance
- ☐ Color
- ☐ Religion
- ☐ Marital Status
- ☐ Sexual Orientation
- ☐ National Origin
- ☐ Age
- ☐ Familial Status
- ☐ Reprisal

REPRISAL POLICY: No agency, officer, employee, or agent of USDA, including persons representing USDA and its programs, shall intimidate, threaten, harass, coerce, discriminate against, or commit or seek reprisal against anyone who participates in any aspect of the discrimination complaint process.

MAIL COMPLETED FORM TO:

USDA, Director, Office of Civil Rights
Room 326-W, Whitten Building
1400 Independence Ave SW
Washington, D.C. 20250-9410

(202) 720-5964 (Voice)
(202) 401-0216 (TTY)*

*Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.), should contact the USDA TARGET Center at (202) 720-2600 (voice and TTY).

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ISSUE 1: WHAT HAPPENED? (Add additional pages if necessary.)

WHEN

NAMES OF INDIVIDUALS INVOLVED (If you know them)

WITNESSES

ISSUE 2: WHAT HAPPENED? (Add additional pages if necessary.)

WHEN

NAMES OF INDIVIDUALS INVOLVED (If you know them)

WITNESSES

ISSUE 3: WHAT HAPPENED? (Add additional pages if necessary.)

WHEN

NAMES OF INDIVIDUALS INVOLVED (If you know them)

WITNESSES

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is xxx-xxxx. The time required to complete this information collection is estimated on an average of 1 hour , including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

SIGN HERE DATE

Please Keep A Copy Of This Form For Your Records.

[FR Doc. 02–13301 Filed 5–28–02; 8:45 am]

BILLING CODE 3410–XE–C

DEPARTMENT OF AGRICULTURE

Forest Service

Meeting of the Land Between The Lakes Advisory Board

AGENCY: Forest Service, USDA.

ACTION: Notice of meeting.

SUMMARY: The Land Between The Lakes Advisory Board will hold a meeting on Thursday, June 20, 2002. Notice of this meeting is given under the Federal Advisory Committee Act, 5 U.S.C. App.2.

The meeting agenda includes the following:

(1) Welcome, Introductions, Agenda

(2) Environmental Education Program

(3) LBL Communication Plan

(4) Trust Fund Criteria Review

(5) LBL Data Clarification

(6) LBL Association

(7) Discussion of Public Comments Received

(8) Passport-in-Time Project

(9) Visit to Nature Station

The meeting is open to the public. Written comments are invited and may be mailed to: William P. Lisowsky, Area Supervisor, Land Between The Lakes, 100 Van Morgan Drive, Golden Pond, Kentucky 42211. Written comments must be received at Land Between The Lakes by June 13, 2002, in order for copies to be provided to the members at the meeting. Board members will review written comments received, and at their request, oral clarification may be requested at a future meeting.

DATES: The meeting will be held on Thursday, June 20, 2002, 8:30 a.m. to 3:30 p.m., CDT.

ADDRESSES: The meeting will be held at the LBL Administration Building, Golden Pond, Kentucky, and will be open to the public.

FOR FURTHER INFORMATION CONTACT: Sharon Byers, Advisory Board Liaison, Land Between The Lakes, 100 Van Morgan Drive, Golden Pond, Kentucky 42211, 270–924–2002.

SUPPLEMENTARY INFORMATION: None.

Dated: May 21, 2002.

William P. Lisowsky,

Area Supervisor, Land Between The Lakes.

[FR Doc. 02–13315 Filed 5–28–02; 8:45 am]

BILLING CODE 3410–11–P

DEPARTMENT OF AGRICULTURE

Forest Service

National Urban and Community Forestry Advisory Council

AGENCY: Forest Service, USDA.

ACTION: Notice of meeting.

SUMMARY: The National Urban and Community Forestry Advisory Council will meet in Portland, Oregon, June 13–15, 2002. The purpose of the meeting is to discuss emerging issues in urban and community forestry and to determine the categories for the 2003 Challenge Cost-Share grant program.

DATES: The meeting will be held June 13–15, 2002. A tour of local projects will be held June 13, from 9 a.m. to 4 p.m.

ADDRESSES: The meeting will be held at the Westin Hotel, 750 SW. Alder Street, Portland, Oregon. Individuals who wish to speak at the meeting or to propose agenda items must send their names and proposals to Suzanne M. del Villar, Executive Assistant, National Urban and Community Forestry Advisory Council, 20628 Diane Drive, Sonora, California 95370. Individuals may fax their names and proposed agenda items to (209) 536–9089.

FOR FURTHER INFORMATION CONTACT: Suzanne M. del Villar, Cooperative Forestry Staff, (209) 536–9201.

SUPPLEMENTARY INFORMATION: The Challenge Cost-Share Grant categories, identified by the Council, are advertised annually to solicit proposals for projects, which advance the knowledge of, and promote interest in, urban and community forestry. Pursuant to 5 U.S.C. 552b(c)(9)(B), the meeting will be closed from approximately 8 a.m. to 11 a.m. on June 15, in order for the Council to determine the categories for the 2003 Challenge Cost-Share grant program. Otherwise, the meeting is open to the public.

Council discussion is limited to Forest Service staff and Council members; however, persons who wish to bring urban and community forestry matters to the attention of the Council may file written statements with the Council staff before or after the meeting. Public input sessions will be provided.

Dated: May 15, 2002.

Ann M. Veneman,

Secretary, U.S. Department of Agriculture.

[FR Doc. 02–13382 Filed 5–28–02; 8:45 am]

BILLING CODE 3410–11–P

DEPARTMENT OF AGRICULTURE

Forest Service

South Mt. Baker-Snoqualmie Resource Advisory Committee (RAC)

AGENCY: Forest Service, USDA.

ACTION: Notice of meeting.

SUMMARY: The South Mt. Baker-Snoqualmie Resource Advisory Committee (RAC) will meet Monday, June 24, 2002. This meeting replaces the June 10, 2002 RAC meeting and will be held at the Washington State University Puyallup Research and Extension Center, Allmendinger Center, 7612 E. Pioneer Way, Puyallup, WA 98371–4998.

The meeting will begin at 9 a.m. and continue until about 3 p.m. The June 24 meeting will focus primarily on Title II project evaluation.

All South Mt. Baker-Snoqualmie Resource Advisory Committee meetings are open to the public. Interested citizens are encouraged to attend.

The South Mt. Baker-Snoqualmie Resource Advisory Committee advises King and Pierce Counties on projects, reviews project proposals, and makes recommendations to the Forest Supervisor for projects to be funded by Title II dollars. The South Mt. Baker-Snoqualmie Resource Advisory Committee was established to carry out the requirements of the Secure Rural Schools and Community Self-Determination Act of 2000.

FOR FURTHER INFORMATION CONTACT: Direct questions regarding this meeting to Penny Sundblad, Management Specialists, USDA Forest Service, Mt. Baker-Snoqualmie National Forest, 810 State Route 20, Sedro Woolley, Washington 98284 (360–856–5700, Extension 321).

Dated: May 21, 2002.

John Phipps,

Designated Federal Official.

[FR Doc. 02–13287 Filed 5–28–02; 8:45 am]

BILLING CODE 3410–11–M

DEPARTMENT OF AGRICULTURE

Forest Service

Willamette Provincial Advisory Committee (PAC)

AGENCY: Forest Service, USDA.

ACTION: Action of meeting.

SUMMARY: The Willamette Province Advisory Committee (PAC) will meet on Thursday June 20, 2002. The meeting is scheduled to begin at 9 a.m., and will conclude at approximately 3 p.m. The